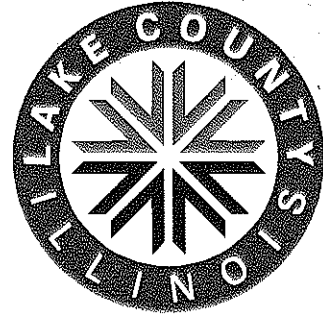


Executive Summary



Lake county, illinois 2003 budget

November 12, 2002

Members of the County Board
Lake County, Illinois

The Approved Fiscal Year 2003 Annual Operating Budget for Lake County is submitted herewith. This final budget document reflects all changes made to the initial recommended budget during the Committee Review process beginning September 23, 2002 through passage of the final Budget Ordinance by the County Board on November 12, 2002.

Here is a summary of budget amendments made during the budget review process:

EXPENSE BUDGET MODIFICATIONS – Total Increase: \$413,383

County Administrator – \$148,119 – Decrease due to Facilities Management Reorganization.

General Operating Expense – Total Decrease: \$457,743.

- \$600,240 – Decrease for Facilities Management Reorganization – Expenses moved to Central Services budget.
- \$48,000 – Increase for Sheriff's Department – Boat engines.
- \$20,000 – Increase for Pro-Se Program – Funds to be transferred to the Law Library.
- \$1,000 – Increase for Bond fees.
- \$73,497 – Set aside for potential appropriation shortfalls of compensation plan.

Central Services - \$707,862 - Increase due to Facilities Management Reorganization.

Information Technology –\$69,000 – Decrease due to Legal Research contract savings.

Building and Operations Management - \$65,497 - Increase due to Facilities Management Reorganization.

Circuit Courts - Total Increase: \$132,043.

- \$18,000 - Increase Special Public Defenders Fees.
- \$ 5,000 - Legal Fees for New Civil Case Costs.
- \$54,310 - Pretrial Bond Report Officer.
- \$54,733 - Domestic Violence Probation Officers.

Law Library - \$20,000 – Increase funding for Pro-Se Program.

Probation Services Fee – Total Increase - \$162,843.

- \$97,043 – Transfer to Corporate Fund for Bond Report Officer and Domestic Violence Program.
- \$3,200 – Morse Watchman devices to monitor FACE-IT clients.
- \$16,500 - New vehicle for use by juvenile probation officers.
- \$21,100 - New vehicle for use by IT staff and equipment.
- \$5,000 - Software testing.
- \$20,000 – Prober Software upgrade.

REVENUE BUDGET MODIFICATIONS – Total Increase: \$194,540

Corporate Fund – \$56,000 - Increase Property Tax Levy.

Building and Operations Maintenance - \$65,497 – Increase revenue to offset budget additions.

Circuit Courts – Total Increase - \$109,043.

- \$54,310 – Transfer from Probation Service Fees for Pretrial Bond Report Officer.
- \$54,733 - Transfer from Probation Service Fees for Domestic Violence Probation Officers.

Stormwater Management – \$56,000 – Decrease Property Tax Levy (eliminate excess fund balance).

We are pleased that the approved budget reflects the County's continued sound financial management practices while providing quality services to its citizens.

Respectfully Submitted,



Barry Burton
County Administrator

September 16, 2002

Chair Schmidt and Members of the County Board
Lake County, Illinois

The recommended 2003 Annual Operating Budget for Lake County is submitted herewith for your consideration and approval. It is intended to provide you with a comprehensive format for making decisions on funding sources and program expenditures. This budget should be viewed as a working document, with approval of the final budget in November for the new fiscal year beginning December 1, 2002.

The County Board's review of this proposed budget will occur over the next two months. Joint committee meetings will be held for individual budgets on September 23, 24 and 25 and if needed on September 30, October 1 and 2. The Financial and Administrative Committee will complete its overview and final recommendations on the budget at its meeting on October 30 and if needed on November 6. The final review of the FY2003 budget by the County Board will occur at the Committee of the Whole meeting on November 8 with adoption at the County Board meeting on November 12. Other special meetings may be called as necessary to complete the review and adoption process.

The recommended detailed budget book will be presented by operating fund and related functional department. For each department, you will find a budget overview sheet with an overall summary of the expenses and revenues; an employee count history and personnel summary information; support costs for the department; a statement of purpose and significant changes for the year.

It is important that the County Board have confidence that the details that underlie the budget are based on sound analysis and consistent policy. To that end, the County Board has adopted budget policies each year that serve as the basis for the preparation of the budget. The budget policies have guided the staff in the preparation of the detailed budget document, resulting in this budget overview. The policies are included in the introduction section of the budget.

The County budgets for a Public Works Department. This fund supports the water and sewer operations of the County, which operate as a self-supporting enterprise operation. All expenses of the water and sewer systems are financed by this fund.

Six Special Service Area (SSA) District Funds are budgeted by the County. The SSAs include Riverwoods, Krisview, Woodbine, Loon Lake, NE Lake, and North Hills. Revenue is derived from a special tax levy paid by property owners for special services or capital improvements.

SUMMARY

The County staff looks forward to the discussion of the budget with the Board Members over the next two months. We are pleased to be able to recommend a balanced and financially strong budget. This continues the practice of conservative financial management of the County, while further serving the residents of and visitors to Lake County.

Respectfully submitted,



Barry Burton
County Administrator

STATUS QUO BUDGET ANALYSIS

Revenue

Unlike many areas of the Country, revenues are projected to remain strong in sales tax and property tax categories. Several adjustments were made to reflect cutbacks in State reimbursements and low interest rate earnings. We have also made upward adjustments where our five-year history has shown revenues to be significantly higher than previously budgeted.

Reductions in several areas result from State of Illinois funding reductions. The projected State reimbursement for Probation Officers has been lowered from FY2002 by approximately \$400,000. In their notification letter, the State authorized the use of Probation Services fees to offset this loss. While Probation Services fees can not be used for Probation Officer salaries, they can be used for benefits and other expenses.

State of Illinois budget cuts were also felt in the Health Department. Many Health Department grants were reduced or eliminated, including funding formerly received from the Tobacco settlements. Fortunately, the Health Department will receive additional funding to provide services formerly provided by the Elgin Mental Health Facility. The Health Department shifted staff to provide services caused by the State's actions and was therefore able to avoid substantial staff reductions.

Winchester House was also impacted by a reduction of 5.9% in the State's Public Aid daily patient reimbursement rate. Again, this loss is expected to be offset through an intergovernmental transfer program that will raise the overall Public Aid revenue by 10%.

State reductions in general funding to local governments also impacted the County's FY2003 revenue projections. The State will no longer disburse Photo Sales Tax, which brought just over \$150,000 to the County in FY2001. This loss is offset by increases in other State shared revenues, many of which are allocated based on population. As a result of the 2000 Census, the County began to receive a larger proportion of Income Tax and Local Use Sales Tax midway through FY2001.

Docket fees in the Clerk of the Circuit Court's budget have been increased by just over \$700,000. The Circuit Courts and the Clerk of the Circuit Court reviewed new legislation that allows for increases in certain filing fees. Appropriate increases were made along with provisions for future increases as costs rise.

One revenue loss the County was unable to offset in the FY2003 budget results from low interest rates. The FY2003 budget projects interest, in the operating funds alone, to be \$3,000,000 lower than was estimated in the FY2002 budget. In FY2001 interest earnings in the operating funds were approximately \$11,000,000. For FY2003, earnings are only projected at \$5,000,000.

Property Tax Revenue

The Equalized Assessed Value of the County for fiscal year 2003 is estimated at \$19,296,000,000. This is an increase of 6.00% from the 2002 total of \$18,204,239,462. The growth in assessed value in the County remains strong. The budget as presented recommends the maximum increase in tax levy for fiscal year 2002 as allowed by the Property Tax Extension Limitation Act, "tax cap" law. The actual overall increase is 3.84% above the tax extension in 2002. Since the levy for the Public Building Commission is preset by contractual agreement, it cannot increase beyond the contractual agreement. The other thirteen property tax funds are restricted by the tax cap law resulting in a 4.32% increase overall increase in the budget. The total levy recommended for Fiscal Year 2003 of \$97,542,329 compares to \$93,933,876 in Fiscal Year 2002. The increase in the levy is below the statutory prescribed level (5%); therefore a Truth-In-Taxation Hearing will not be required.

In 2003, the County property tax levy is expected to be approximately 7% of the total property tax levy for taxpayers in Lake County. It should be remembered that individual taxes will not increase by the tax levy increase due to the increase in growth and the non-uniform increases in assessments across the County. Each property has to be looked at individually to assess the increase in tax liability and the factors affecting that increase.

Expense

Personnel costs have been budgeted to allow for an overall increase of 5%. This allows for salary increases of approximately 4.49% and a .5% bonus allocation. Depending on where an individual employee falls within their grade range and the employee's most recent performance review score, this would translate to an increase of between 3.00% and 5.75%. Only employees rated as at least "meeting job requirements" would be eligible for an increase. Those "needing improvement" or performing "unsatisfactorily" would not receive an increase. In the latest distribution of performance ratings, 66% of employees were rated as "exceeding job requirements". The increase range for this category is 4.00% to 4.75%.

A .5% percent pool has been budgeted to allow departments to establish a bonus program. This bonus would be a one-time cash payment and would not be added to employees' base salaries. Each department head will work with the Human Resources department to set guidelines and criteria for how these dollars will be awarded. The amount is intended to provide department heads the ability to reward efforts within the department.

A status-quo budget was calculated for the ten property tax operating funds of the County. The status-quo budget allowed for no automatic increase in expenditure level over FY2002. Documentation detailing cost increases was requested from departments, particularly for contractual services. Security services, maintenance contracts and medical costs were some of the areas reviewed.

The FY2002 budget reduced departmental allocations in "Trips and Training" expense by 25% across the board. In the FY2003 budget, departments were not automatically allowed to return to a pre-FY2002 level. Departments were required to submit requests that detailed how funds would be spent. Several departments were allowed increases in this area. Many of the allowances were made where staff has professional requirements for continuing education. Engineers in the Division of Transportation, Stormwater Management and Planning, Building and Development are an example. Winchester House and the Sheriff's Department both require training for certain job classes.

To further provide equity in the "Trips and Training" area an analysis was made of the number and level of employees in departments versus dollars budgeted. In some areas adjustments were made to make these allocations more equitable. It should also be noted that several of the departments who were allowed to increase their "Trips and Training" allocations had made offsetting reductions in other areas.

Carry-over appropriations will be presented to the Board early in FY2003 for re-appropriation. They are for projects that are financed from Fiscal Year 2002 revenues but will not be completed until after the end of the current fiscal year.

The creation of a status-quo expense budget projection without carry-overs and using the "normal" revenue projection budget allowed for the evaluation of the operating condition of the County for fiscal year 2003. This analysis allows staff to recommend what level of expenditures, if any, should be allocated for new capital items and new/expanded programs. For FY2003, the following are recommended as new or expanded programs:

Planning, Building and Development * Planner- Zoning review. The addition of one planner position to staff the building division's service counter on a full-time basis. This position would be trained in all aspects of the UDO and would route applicants to all relevant staff.

Public Defender * Felony Division Attorney Supervisor (Partially grant funded). A supervisory position for the Felony Division of the Public Defender's Office to address increasing caseloads, assistance to less experienced attorneys and improved representation for clients facing serious consequences. This position is contingent upon approval of a recently applied-for grant.

Coroner * Additional Deputy Coroner. The addition of a deputy coroner is intended to not only address an increase in workload but to relieve the number of hours each deputy coroner is currently required to work. Two deputies are on call 24 hours a day resulting in high turnover and inexperienced deputies.

Circuit Courts * Juror Compensation. The Circuit Courts will adjust the way jurors are reimbursed for mileage by switching to a zone method. The reduction in cost will partially offset the cost of providing vouchers for lunch.

County Clerk * Increased Election Judge Pay. Lake County currently has one of the lowest pay rates in the area for election judges. Judges who receive additional training will be eligible for a \$20.00 increase.

Information and Technology * GIS Data Development. This program would provide for contractual assistance in completing tax parcel map annotation. The expense of \$136,000 will be spread over three years and assist in freeing up staff to keep up with other workload requirements.

Information and Technology * Tax Server Replacement. Tax system response times are increasing and threaten the stability of the current servers.

Stormwater Management * Stream Gauge Network. Placing two stream gauges in each of the County's 26 sub-watersheds will provide data on water surface elevations. This data is needed for hydrologic and hydraulic modeling. This project will be funded one-half in FY2003 and one-half in FY2004.

Trips and Training increases for:

Public Defender
State's Attorney
Planning, Building and Development
County Clerk
Sheriff
Winchester House
Division of Transportation
Stormwater Management

These recommendations were based on the amended evaluation criteria established by the Board for the new/expanded programs. The detailed point count evaluation system and results are available for review.

ALL FUND ANALYSIS

The recommended budgets for Fiscal Years 2002 and 2003 are shown as follows:

FUND	Fiscal Year 2002	Fiscal Year 2003	% Change
Property Tax	\$219,860,482	\$233,520,778	6.21%
Special Revenue	8,510,564	7,320,695	-13.98%
Capital Funds	23,597,800	18,512,700	-21.55%
Internal Service	25,963,378	27,641,184	6.46%
Enterprise	56,271,875	57,919,303	2.93%
Agency	14,903,017	13,668,004	-8.29%
Special Service Areas	1,336,829	1,306,354	-2.28%
TOTAL	\$350,443,945	\$359,827,414	2.66%

While the budget will appear to be stable on an overall basis, the review of the budget by fund and department is a more realistic portrayal of the financial condition of the County.

CORPORATE CAPITAL IMPROVEMENT PROGRAM

The County continues to budget the Capital Improvement Plan (CIP) on a cycle apart from the operating budget. The objective of the CIP is three fold: to provide short and long range capital planning; to coordinate capital planning efforts among all County departments; and to show outside agencies such as bond rating agencies that we have a comprehensive planning process. The development of the CIP for Fiscal Year 2003 will begin in January with the recommended program presented for County Board approval later in 2003.

The Fiscal Year 2003 budget includes the ongoing allocation of \$1.5 million for capital improvements with an additional \$300,000 earmarked for Affordable Housing. Additional funds may be available from fund balances as the year progresses due to revenues exceeding expectations and expenditures coming in below budget. This will be determined during the development of the capital improvement program and it is anticipated that an additional \$2.0 million will be available for capital improvements.

Please note that capital funds also exist, separate from the Corporate Fund, to support transportation improvement projects. These are discussed below.

DEBT SERVICE

The County levies for its debt service requirements within the Corporate Fund and the Public Building Commission Fund. The three bond issues outstanding at the end of fiscal year 2002 will total \$20,315,000 and include \$12,140,000 for the Courthouse Complex, \$3,680,000 for the Juvenile Justice Facility and \$4,495,000 for the Radio System Improvements. Total debt service payments in Fiscal Year 2003 for the three bond issues are \$5,712,198 and include \$4,595,402 for the Courthouse Complex, \$614,928 for the Juvenile Justice Facility and \$501,868 for the Radio System Improvements. The County maintains a AAA bond rating due to the strength of the economy in the area and the strong financial condition of the County government.

CAPITAL IMPROVEMENTS/TRANSPORTATION

The County has three funds that finance only transportation improvements. The Motor Fuel Tax Fund is the County's share of the State gas tax, and there is an appropriation of \$18,512,700 in FY2003 for transportation projects. Actual appropriations for specific projects are made at the time of award of the project as required by State law. The Matching Tax Fund and the Bridge Tax Fund are property tax capital improvement funds specifically for transportation capital projects. Appropriations are included in the FY2003 budget of \$8,807,000 and \$3,751,400 respectively for these two funds.

The above-mentioned Corporate Capital Improvement Program also has an ongoing allocation to fund capital improvements in Fiscal Year 2003. Additional funds may be available from fund balances as the year progresses.

SPECIAL REVENUES

Lake County has numerous special revenue funds. These funds include fees collected for specific purposes such as the Recorder Automation Fund, the Court Automation Fund, the Probation Services Fund, Tax Sale Automation Fees, the Court Document Storage Fund, the Vital Records Automation Fund, GIS Fund, the Law Library, the Children's Waiting Room and the Asset Forfeiture Fund.

The remaining special revenue fund is the Solid Waste Management Tax Fund. The Solid Waste Management Tax supports the Solid Waste Agency of Lake County (SWALCO) and the landfill inspection program of the Lake County Health Department.

Each of the Special Revenue Funds must be viewed individually by assessing the revenue source and the projected expenditures. Discretion over expenditures varies by fund, but generally total expense cannot exceed the total separate revenue and use of available fund balance.

INTERNAL SERVICE FUNDS

The County has two internal service funds that serve as enterprise type funds internally in the operation. The two funds are the Health, Life and Dental Insurance Fund and the Risk Care Management Fund. The Health, Life and Dental Insurance Fund is supported by charges to the other internal and external users of the insurance packages of the County. The fund recovers all costs of this insurance through premiums charged to the users. There is an adequate fund balance in the fund at the present time.

The Risk Care Management Fund was created to account for the costs of claims and premiums for general liability coverage, workers' compensation, unemployment insurance, automobile liability, property, premises and contents, boiler and machinery, medical malpractice and public official liability. Additionally, the fund accounts for costs associated with loss prevention activities.

ENTERPRISE FUND

The water and sewer operations of the County operate as a self supporting enterprise operation. All expenses of the water and sewer systems are financed by this fund. The County services a large portion of the incorporated and unincorporated areas of the County.

SPECIAL SERVICE AREAS

Six Special Service Area (SSA) District Funds are budgeted by the County. The SSA's include Riverwoods, Krisview, Woodbine, Loon Lake, NE Lake, and North Hills. Revenue is derived from a special tax levy paid by property owners for special services or capital improvements.

FUND STRUCTURE

There are thirty budgeted funds (excluding special districts, grants and trust funds) in the County budget. An evaluation of the financial condition of each fund has been undertaken to assess the requirements for program expenditures to the resources. Fourteen of the funds are property tax funds of the County. Those property tax funds constitute the bulk of the County operations other than the water and sewer enterprise activities that are self-supporting. The fourteen property tax funds are as follows:

Operating Tax Funds

- ◆ Corporate (most County departments are included in this fund)
- ◆ FICA (Social Security)
- ◆ IMRF (Illinois Municipal Retirement Fund)

- ◆ Liability Insurance
- ◆ Veterans Assistance Commission
- ◆ Hulse Detention Center
- ◆ Division of Transportation
- ◆ Health Department
- ◆ Winchester House
- ◆ Tuberculosis Clinic

Other Tax Funds

- ◆ Public Building Commission
- ◆ Matching Tax Fund
- ◆ Bridge Fund
- ◆ Stormwater Management Commission

The first ten funds are the operating funds of the County. In many states, they would be one fund referred to as the General Fund of the County. The Public Building Commission is an autonomous agency of government. The County is obligated to levy a specific amount each year through the year 2005 to pay the Commission, which in turn pays for debt service and operations of the Courthouse Complex. There is no discretion on the levy under the contract. The Matching Tax Fund and the Bridge Tax Fund are capital improvement funds for transportation needs of the County. The Stormwater Management Commission is an autonomous agency for which the County levies a property tax annually. The budget for Fiscal Year 2003 includes an increase for these three funds at a level equal to the 2002 tax extension, indexed by the allowable tax cap increase under Illinois law. In order to evaluate the County's financial condition and the ability to add new programs, an in depth review of the ten property tax operating funds was undertaken in the budget process. The introduction section of the budget shows the results of this analysis.

The County budgets for eleven Special Revenue Funds. These are funds for which fees are collected for a specific purpose and include the Law Library, Probation Services Fund, Court Automation Fund, Recorder Automation Fund, GIS Fund, Asset Forfeiture Fund, Tax Sale Automation Fund, Court Document Storage Fund, Solid Waste Management Fund, Vital Records Automation Fund, and Children's Waiting Room.

The County budgets for another capital improvement fund. The Motor Fuel Tax Fund finances transportation improvements and is generated by the County's share of the State gas tax. The County Radio System Fund is a capital fund that supports the completion of the system implementation.

There are two internal service funds. These funds serve as enterprise type funds internally in the operation of the County government. The two funds are the Health, Life and Dental Insurance Fund and the Risk Care Management Fund.

LAKE COUNTY

Property Tax

5 Year History

(1998-2002 Actual)

(2003 Approved Estimate)

1999

2000

2001

2002

2003

EQUALIZED ASSESSED VALUATION [Total Value & Prior Year Percent Change]

5.32%

6.26%

5.99%

8.16%

6.00%

\$14,944,725,568

\$15,879,994,267

\$16,831,251,221

\$18,204,239,462

\$19,296,000,000

FUND	LEVY	RATE	LEVY	RATE	LEVY	RATE	LEVY	RATE	LEVY	RATE
Corporate	\$17,784,223	0.119	\$22,708,392	0.143	\$34,356,581	0.205	\$ 42,779,963	0.235	\$ 32,894,698	0.171
FICA	7,322,916	0.049	6,510,798	0.041	7,386,967	0.044	6,007,399	0.033	8,923,874	0.047
IMRF	9,415,177	0.063	7,781,197	0.049	0	0.000	1,092,254	0.006	3,278,384	0.017
Liability Insurance	2,988,945	0.020	0	0.000	1,399,600	0.009	2,730,636	0.015	6,044,700	0.032
LCPBC Rent	10,610,755	0.071	10,163,196	0.064	9,952,461	0.060	10,376,417	0.057	10,296,807	0.054
Veteran's Assistance	298,895	0.002	317,600	0.002	308,927	0.002	546,127	0.003	337,450	0.002
Hulse Detention Center	1,345,025	0.009	2,540,799	0.016	1,896,598	0.012	2,002,466	0.011	1,761,808	0.010
Stormwater Management	1,345,025	0.009	1,429,199	0.009	1,513,093	0.009	1,638,381	0.009	1,645,296	0.009
Bridge Tax	1,793,367	0.012	1,905,599	0.012	2,017,458	0.012	2,184,509	0.012	2,268,394	0.012
Matching Tax	4,333,970	0.029	5,399,198	0.034	4,736,423	0.029	5,279,229	0.029	5,481,951	0.029
Div of Transportation	7,024,021	0.047	8,257,597	0.052	9,937,805	0.059	8,191,908	0.045	8,351,000	0.044
Health Department	10,760,202	0.072	14,609,595	0.092	13,103,361	0.078	10,558,459	0.058	13,500,000	0.070
Winchester House	3,736,181	0.025	476,400	0.003	0	0.000	364,085	0.002	2,455,602	0.013
T.B. Clinic	597,789	0.004	635,200	0.004	174,713	0.001	182,042	0.001	302,365	0.002
TOTALS:	\$79,356,493	0.531	\$82,734,770	0.521	\$86,783,987	0.520	\$93,933,875	0.516	\$97,542,329	0.512

New or Expanded Programs As Recommended FY 2003

Points	List	Ext./Int.	Fund	Agency	Agency Name	Program Name	No. of Positions	Personal Services	Fringe Benefits	Commodities	Contractuals	Capital Outlay	Total Expense	Total Revenue	Net Cost	Funded In 2003
65	On-going	101	130	Planning, Building & Development	Planner - Zoning Review		1	\$ 39,075.00	\$ 19,444.00	\$ 3,749.00	\$ -	\$ 1,050.00	\$ 63,318.00	\$ -	\$ 63,318.00	\$ 63,318.00
65	On-going	101	172	Public Defender	Felony Division Attorney Supervisor / Grant		1	\$ 44,223.00	\$ 20,867.00	\$ 460.00	\$ 20,750.00	\$ 950.00	\$ 87,250.00	\$ 62,250.00	\$ 25,000.00	\$ 25,000.00
55	On-going	101	108	Information and Technology	GIS Data Development : Year 1 of 3		0	\$ -	\$ -	\$ -	\$ 135,960.00	\$ -	\$ -	\$ -	\$ 135,960.00	\$ 46,080.00
55	On-going	101	176	Coroner	Deputy Coroner: Requested 2, Allowed 1		2	\$ 77,772.00	\$ 39,027.00	\$ -	\$ 1,250.00	\$ 12,970.00	\$ 131,019.00	\$ -	\$ 131,019.00	\$ 65,510.00
55	On-going	101	174	Circuit Courts	New Juor Compensation		0	\$ -	\$ -	\$ -	\$ 21,860.00	\$ -	\$ 21,860.00	\$ -	\$ 21,860.00	\$ 21,860.00
45	On-going	101	113	County Clerk	Election Judges		0	\$ -	\$ -	\$ -	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 45,000.00
45	On-going	101	113	County Clerk	Stream Staff Gauge		0	\$ -	\$ -	\$ 36,400.00	\$ 67,600.00	\$ -	\$ 104,000.00	\$ -	\$ 104,000.00	\$ 52,000.00
45	On-going	218	218	Stormwater Management Comm.	Public Defender		0	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00
45	On-going	101	172	Public Defender	Trips and Training Expansion		0	\$ -	\$ -	\$ -	\$ 3,080.00	\$ -	\$ 3,080.00	\$ -	\$ 3,080.00	\$ 3,080.00
45	On-going	101	175	State's Attorney	2 Tax Servers Replacement		0	\$ -	\$ -	\$ -	\$ 7,700.00	\$ -	\$ 7,700.00	\$ -	\$ 7,700.00	\$ 7,700.00
45	On-going	101	108	Information and Technology	Training		0	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
45	On-going	101	130	Planning, Building & Development	County Clerk		0	\$ -	\$ -	\$ -	\$ 51,347.00	\$ -	\$ 51,347.00	\$ -	\$ 51,347.00	\$ 51,347.00
45	On-going	101	150	Sheriff	Training		0	\$ -	\$ -	\$ -	\$ 8,230.00	\$ -	\$ 8,230.00	\$ -	\$ 8,230.00	\$ 8,230.00
45	On-going	235	235	Winchester House	Training		0	\$ -	\$ -	\$ -	\$ 9,875.00	\$ -	\$ 9,875.00	\$ -	\$ 9,875.00	\$ 9,875.00
45	On-going	223	223	Division of Transportation	Training		0	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00
30	On-going	218	218	Stormwater Management Comm.	JIS Vehicle		0	\$ -	\$ -	\$ -	\$ 16,500.00	\$ -	\$ 16,500.00	\$ -	\$ 16,500.00	\$ 16,500.00
30	On-going	206	206	Probation Services Fees	R & D Software		0	\$ -	\$ -	\$ -	\$ 21,100.00	\$ -	\$ 21,100.00	\$ -	\$ 21,100.00	\$ 21,100.00
30	On-going	206	206	Probation Services Fees	Probation Svs. Fees		0	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
55	On-going	101	174	Circuit Courts	Probation Services Fees		0	\$ 35,645.00	\$ 18,665.00	\$ -	\$ -	\$ 3,200.00	\$ 54,310.00	\$ 3,200.00	\$ -	\$ 54,310.00
40	On-going	206	206	Probation Services Fees	Legal Fees for New Civil Case Costs		0	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
15	On-going	101	174	Circuit Courts	Increase Special Public Defenders Fees		0	\$ -	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00
35	On-going	101	174	Circuit Courts	Domestic Violence Probation Officers		2	\$ 37,423.00	\$ 17,310.00	\$ -	\$ -	\$ -	\$ 54,733.00	\$ -	\$ 54,733.00	\$ 54,733.00
35	On-going	206	206	Probation Services Fees	Upgrade Probation		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
205	On-going	205	205	Law Library	Addl. Hrs. part-time emp. & upgrade FT emp.		0	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Total Recommended							7	\$ 249,138.00	\$ 115,313.00	\$ 40,609.00	\$ 363,152.00	\$ 240,770.00	\$ 1,077,982.00	\$ 251,093.00	\$ 826,889.00	\$ 806,343.00

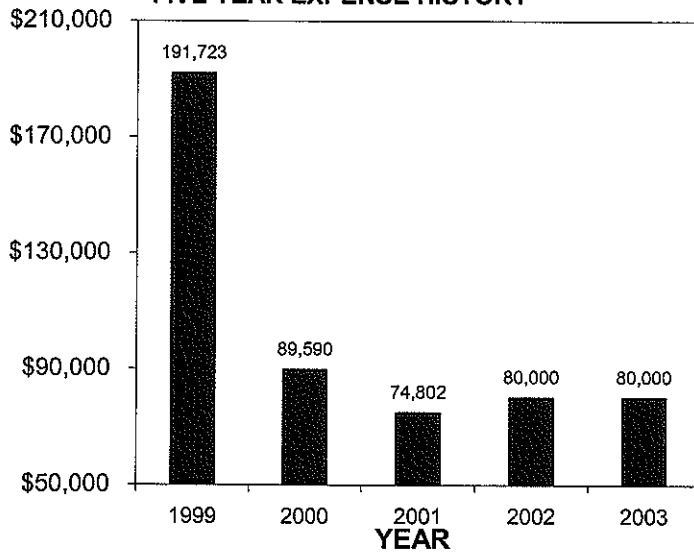
3

55	On-going	101	150	Sheriff	SealR Biological and Chemical Agent Detection Sy		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,000.00	\$ -	\$ 106,000.00	\$ 106,000.00
50	On-going	101	107	Central Services	Support Services Technician		1	\$ 20,544.00	\$ 15,250.00	\$ -	\$ -	\$ -	\$ 35,794.00	\$ 39,853.00	\$ (4,059.00)	\$ (4,059.00)
50	On-going	101	108	Information and Technology	Intrusion Detection Sensors		0	\$ -	\$ -	\$ 40,000.00	\$ 46,000.00	\$ -	\$ 86,000.00	\$ -	\$ 86,000.00	\$ 86,000.00
50	On-going	101	109	Human Resources	Generalist I		1	\$ 32,516.00	\$ 16,430.00	\$ -	\$ -	\$ 1,500.00	\$ 50,446.00	\$ 147,000.00	\$ (96,554.00)	\$ (96,554.00)
45	On-going	101	175	State's Attorney	Domestic Violence Counselor		1	\$ 37,754.00	\$ 17,368.00	\$ 1,355.00	\$ -	\$ 2,950.00	\$ 59,427.00	\$ -	\$ 59,427.00	\$ 59,427.00
45	On-going	101	175	State's Attorney	Legal Secretary		1	\$ 29,662.00	\$ 15,918.00	\$ 1,355.00	\$ -	\$ 2,950.00	\$ 49,885.00	\$ -	\$ 49,885.00	\$ 49,885.00
40	On-going	101	108	Information and Technology	E-mail filtering software		0	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00
40	On-going	101	130	Planning, Building & Development	Planner - Development Review		1	\$ 39,075.00	\$ 19,444.00	\$ 3,749.00	\$ -	\$ 1,050.00	\$ 63,318.00	\$ -	\$ 63,318.00	\$ 63,318.00
40	On-going	101	150	Sheriff	EAS Alert System		0	\$ -	\$ -	\$ 18,500.00	\$ -	\$ -	\$ 18,500.00	\$ -	\$ 18,500.00	\$ 18,500.00
40	On-going	101	150	Sheriff	Juvenile Social Investigator Probation Officer		1	\$ 35,645.00	\$ 18,665.00	\$ -	\$ -	\$ -	\$ 54,310.00	\$ -	\$ 54,310.00	\$ 54,310.00
40	On-going	101	175	State's Attorney	Executive Assistant		1	\$ 37,754.00	\$ 17,368.00	\$ 1,355.00	\$ -	\$ 2,950.00	\$ 59,427.00	\$ -	\$ 59,427.00	\$ 59,427.00
40	On-going	101	176	Coroner	Coroner Vehicle		0	\$ -	\$ -	\$ 1,800.00	\$ 500.00	\$ -	\$ 36,300.00	\$ -	\$ 36,300.00	\$ 36,300.00
40	On-going	205	205	Law Library	Data Base WEB Publisher Catalog Software		0	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00
35	On-going	101	108	Information and Technology	Wireless Access Point		2	\$ 47,700.00	\$ 32,040.51	\$ -	\$ -	\$ -	\$ 79,740.51	\$ -	\$ 79,740.51	\$ 79,740.51
35	On-going	101	150	Sheriff	2 Senior Clerks - Records Division		0	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 3,900.00	\$ 3,900.00	\$ -	\$ 3,900.00	\$ 3,900.00
35	On-going	101	150	Sheriff	Self-prepared pallet jack - Jail		0	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
30	On-going	101	108	Information and Technology	Sever and Software for Sheriff's 911 Network		0	\$ -	\$ -	\$ 18,383.00	\$ 1,051.00	\$ 19,634.00	\$ 39,268.00	\$ -	\$ 39,268.00	\$ 39,268.00
30	On-going	101	150	Sheriff	Jail Emergency Response Team		0	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 11,600.00	\$ -	\$ 11,600.00	\$ 11,600.00
25	On-going	101	108	Information and Technology	Support of Mobile Devices		0	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
25	On-going	101	174	Circuit Courts	NOMAD Presentation Station		0	\$ -	\$ -	\$ -	\$ -	\$ 40,500.00	\$ 40,500.00	\$ -	\$ 40,500.00	\$ 40,500.00
25	On-going	101	150	Sheriff	4x4 Crew Cab pick up truck with snow plow		0	\$ -	\$ -	\$ -	\$ 16,320.00	\$ -	\$ 16,320.00	\$ -	\$ 16,320.00	\$ 16,320.00
15	On-going	101	108	Information and Technology	PC Telecom Tech (Temporary Svc)		0	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00
15	On-going	101	108	Information and Technology	Security & Disaster Recovery for Computer Servers		1	\$ 37,754.00	\$ 17,368.00	\$ -	\$ -	\$ -	\$ 55,122.00	\$ 42,000.00	\$ 13,122.00	\$ 13,122.00
15	On-going	101	175	State's Attorney	Counselor - Advocacy Center		0	\$ -	\$ -	\$ -	\$ -	\$ 3,200.00	\$ 3,200.00	\$ -	\$ 3,200.00	\$ 3,200.00
15	On-going	460	460	Risk (Human Resources)	Liquid Crystal Display		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
15	On-going	101	108	Information and Technology	Temp. Emp. For Cadastre Backlog		2	\$ 82,640.00	\$ 40,728.04	\$ -	\$ -	\$ 89,730.00	\$ 213,098.04	\$ 272,000.00	\$ (59,901.96)	\$ (59,901.96)
15	On-going	101	150	Sheriff	Selective Traffic Enforcement Unit/Highway Patrol		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00
15	On-going	101	150	Sheriff	Highway Video Security System		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
15	On-going	101	150	Sheriff	Communications Non-911 Caller ID (ETSB)		1	\$ 54,529.00	\$ 18,360.20	\$ -	\$ -	\$ -	\$ 72,889.20	\$ -	\$ 72,889.20	\$ 72,889.20
223	On-going	101	150	Sheriff	Emergency Management Planner		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 4,500.00
Total Not Recommended							23	\$ 792,779.00	\$ 380,727.75	\$ 175,187.00	\$ 553,623.00	\$ 601,334.00	\$ 2,656,650.75	\$ 984,189.00	\$ 1,244,665.75	\$ 1,244,665.75

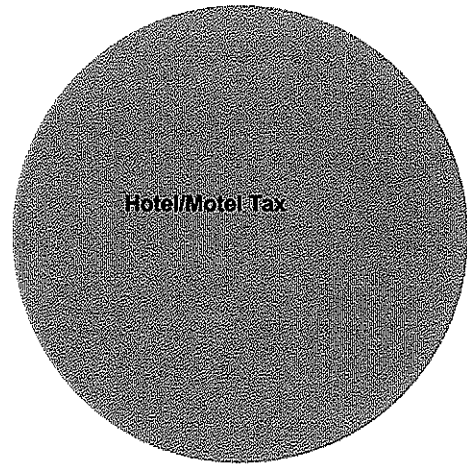
New Programs as Recommended

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

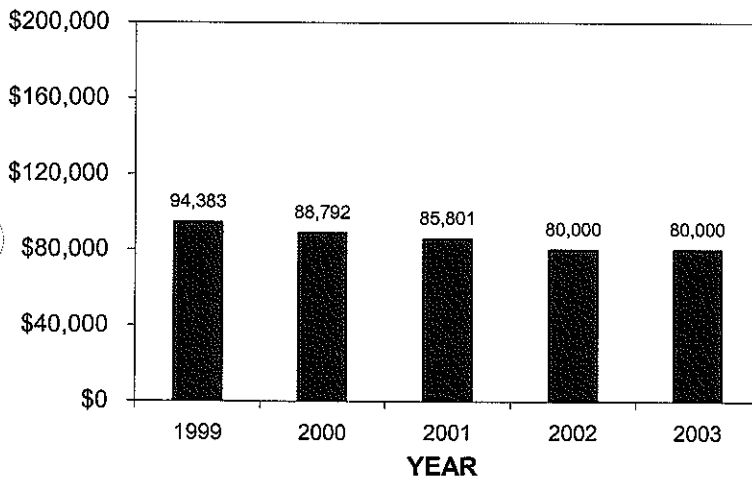
FIVE YEAR EXPENSE HISTORY



EXPENSE FY2003



FIVE YEAR REVENUE HISTORY



REVENUE FY2003



1999, 2000, and 2001 expense and revenue data are actual. 2002 data are modified budget as of 09/12/02. 2003 data are approved budget.

Beginning in FY2001, the Hotel/Motel tax is budgeted in the Corporate Fund.

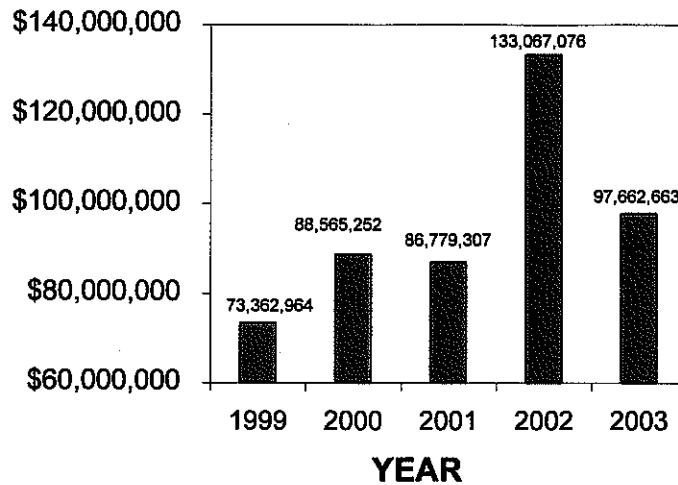
Please see Planning, Building, and Zoning Committee for personnel and financial information.

1999 was the last year that expenses for the Economic Development Commission were part of the County's budget.

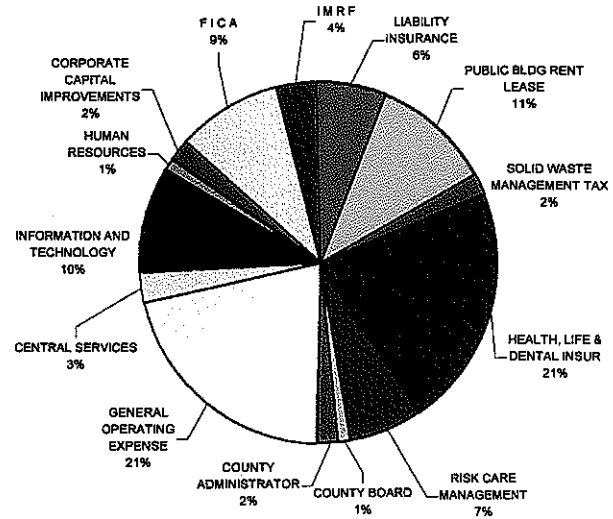
Hotel/Motel Tax Revenue: For Fiscal Year 2003, Lake County Convention and Visitor's Bureau will receive 80%, and Lake County Partners will receive 20%.

FINANCIAL AND ADMINISTRATIVE COMMITTEE

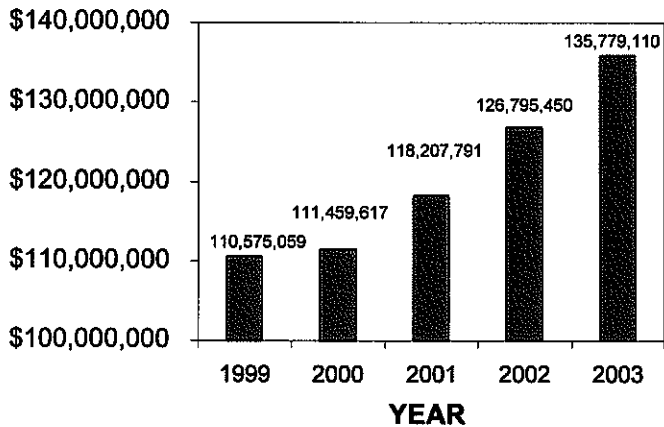
FIVE YEAR EXPENSE HISTORY



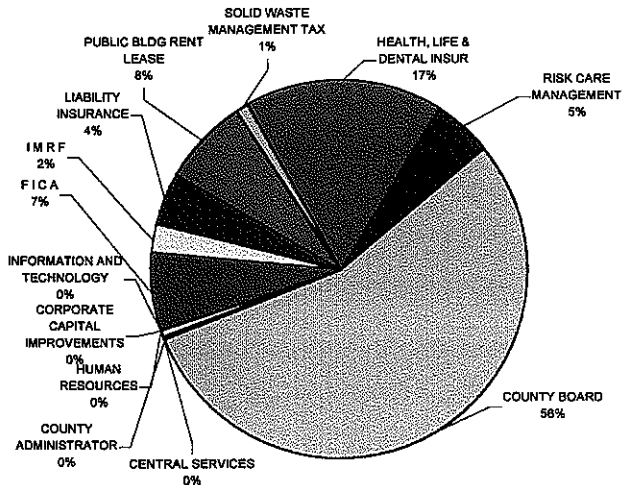
EXPENSE BY DEPARTMENT FY2003



FIVE YEAR REVENUE HISTORY

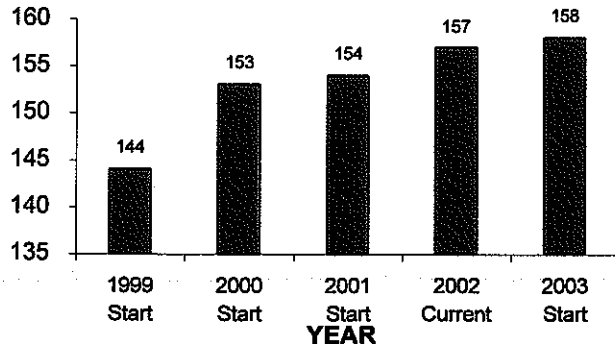


REVENUE BY DEPARTMENT FY2003

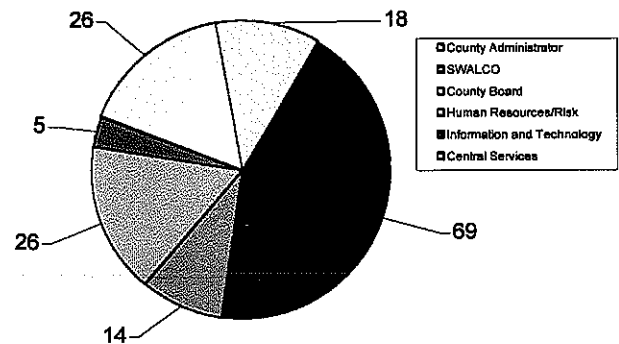


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FULL TIME EMPLOYEES



EMPLOYEES BY DEPARTMENT



FINANCIAL AND ADMINISTRATIVE COMMITTEE

Committee Highlights:

The spike in FY 2002 expense is due primarily to the allocation of capital improvements in the Corporate Fund.

County Board revenue includes major sources such as sales tax along with the Corporate Fund tax levy. Recommended revenue is based on a normal year, to achieve a balanced budget with operating costs supported by the ongoing revenue stream.

The departments and budgets under the jurisdiction of the Financial and Administrative Committee include the respective staff departments serving the County Board and all other county agencies, and also other functional budgets established for accounting, budgetary and statutory reasons.

The County Administrator's Office reflects the following changes approved by the County Board in FY 2002.

Moved Communications (6 positions) to a division in the County Administrator's Office.

Moved Accounts Payable (4 positions) to the Office of Management and Budget division.

Includes the new positions of Director of the Office of Management and Budget and Construction Manager.

The Central Services budget reflects an 8% increase in postage, due to the rate increase from the United States Postal Service.

Information and Technology budget reflects an increase of one position, and a reduction in contractual services by over \$350,000.

The Human Resources budget reflects an increase in headcount due to the reorganization of the Communications division.

The Health, Life and Dental Insurance proposed budget anticipates moving the County to self-insurance.

The Risk Insurance budget reflects an increase cost in malpractice insurance.

Changes from the Recommended Budget Book include:

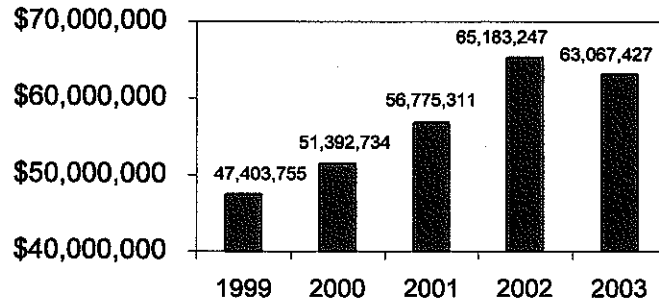
Budget modifications to the County Administrators Office, Central Services, General Operating Expense and Building & Operations Management due to the reorganization of Facilities Management.

Reduction in the Information Technology budget due to legal research contract savings.

Revenue budget modifications in the Corporate Fund and Building and Operations Maintenance.

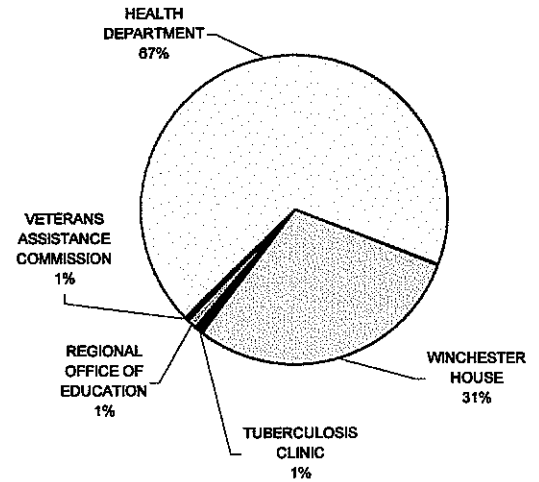
HEALTH AND HUMAN SERVICES COMMITTEE

FIVE YEAR EXPENSE HISTORY

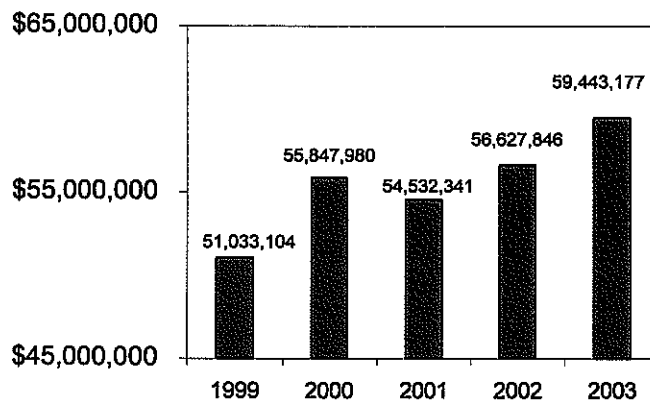


YEAR

EXPENSE BY DEPARTMENT FY2003

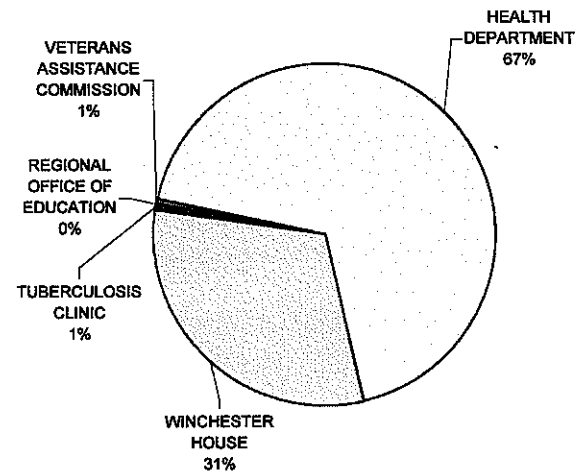


FIVE YEAR REVENUE HISTORY



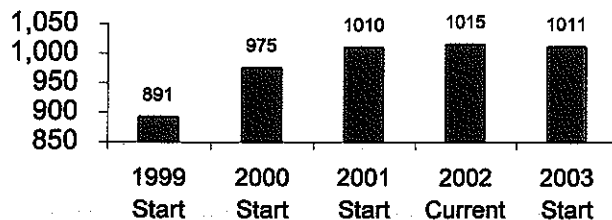
YEAR

REVENUE BY DEPARTMENT FY2003



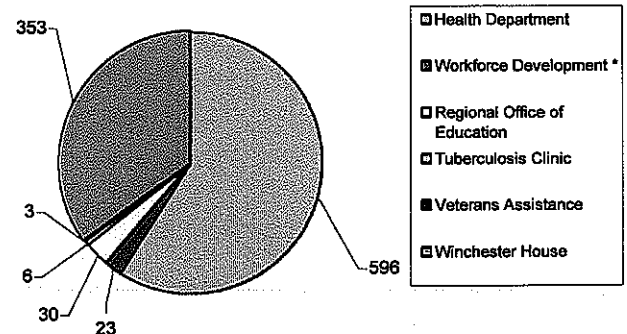
1999, 2000, and 2001 expense and revenue data are actual. 2002 data are modified budget as of 09/12/02. 2003 data are approved budget.

FULL TIME EMPLOYEES



YEAR

EMPLOYEES BY DEPARTMENT



HEALTH AND HUMAN SERVICES COMMITTEE

Committee Highlights:

The Health and Human Services Committee and related county departments addressed several significant issues in 2002 that will continue to impact the county in 2003.

The Lake County Health Department/Community Health Center increased its efforts in the area of bioterrorism preparedness. During the last year, staff engaged in roundtable exercises with agencies throughout Lake County to plan for emergencies and enhance communication and coordination. The FY03 budget includes grant money for two employees in this area: an emergency response coordinator and a bioterrorism coordinator.

The Health Department/Community Health Center also received additional funding from the state to expand mental health services provided locally due to the downsizing of the Elgin Mental Health Center. The County hired 15 new staff to expand services such as emergency room crisis assessments, treatment programs, and transitional housing.

The West Nile Virus is another important issue being addressed by the Health Department/Community Health Center. The department is tracking cases of the disease, encouraging the public to take steps to avoid mosquitoes, and monitoring mosquito abatement activities. Lake County and the Lake County Forest Preserve contracted with a mosquito control company to trap mosquitoes in unincorporated areas at the end of the 2002 season; monitoring activities are expected to continue next year.

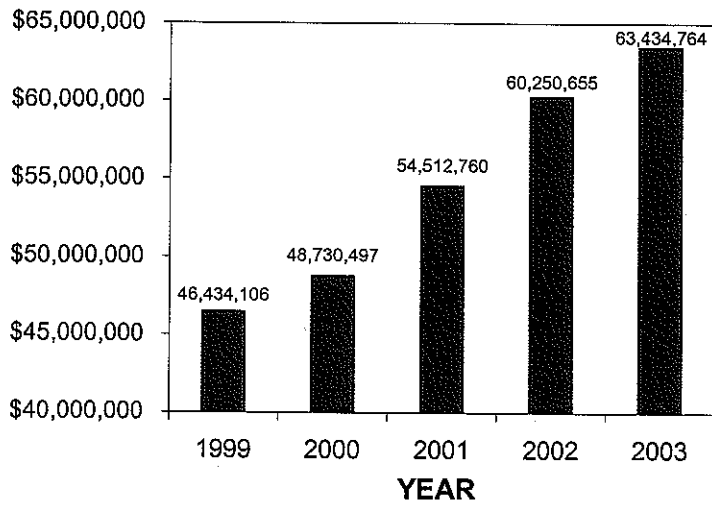
In July 2002, the administrative functions of the Tuberculosis Clinic and the Lake County Health Department/Community Health Center were combined when the executive director of the TB Clinic retired. The TB Clinic will continue to operate under the TB Board, but the Health Department will review the Clinic's current practices and make recommendations for the streamlining of functions during the coming year.

In the area of Workforce Development, staff from several county agencies met with local service providers to address concerns about a lack of summer employment opportunities for youth. The Youth Council and the Workforce Investment Board will address these issues and keep the HHS Committee informed of any decisions that are made.

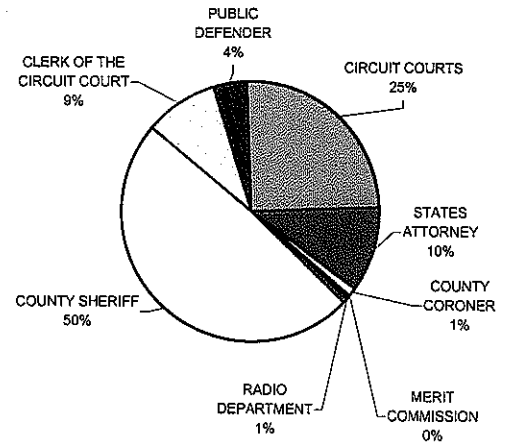
Staff at Winchester House spent a great deal of time lobbying the state to preserve existing funding and seek new revenue. Unfortunately, the state's budget cuts resulted in a 5.9% reduction in public aid revenue for Winchester House. However, staff expect a 10% increase in revenue through the implementation of an intergovernmental transfer program for which the state recently applied.

Looking ahead, the Health Department/Community Health Center, Winchester House, and other county departments will be working with a consultant to address new regulations imposed by the Health Insurance Portability and Accountability Act (HIPAA). HIPAA imposes new standards with respect to private medical information. Departments will need to adopt new policies and procedures and develop staff training programs to comply with HIPAA.

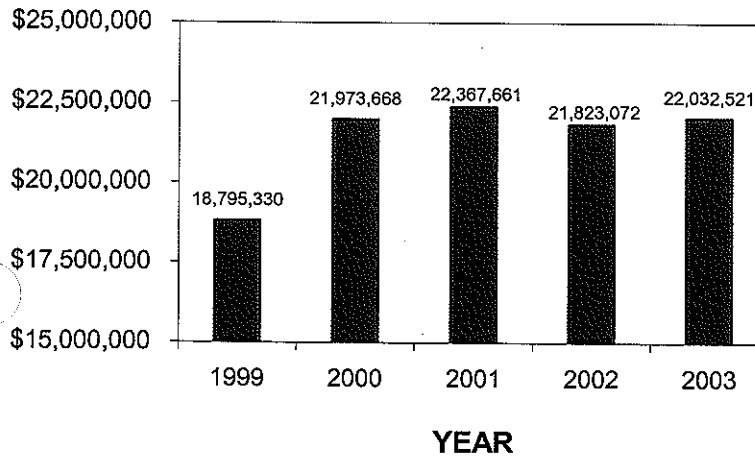
FIVE YEAR EXPENSE HISTORY



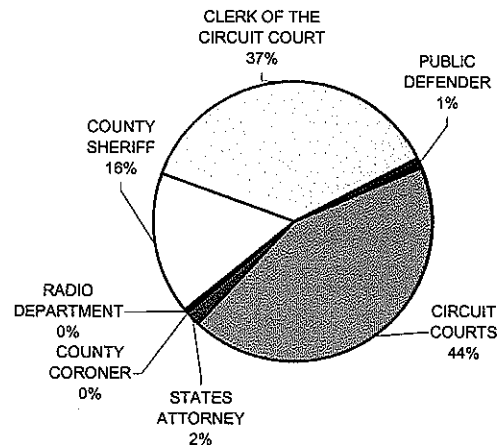
EXPENSE BY DEPARTMENT FY2003



FIVE YEAR REVENUE HISTORY

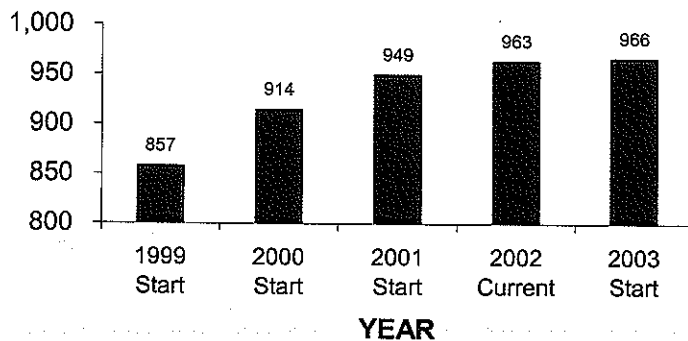


REVENUE BY DEPARTMENT FY2003

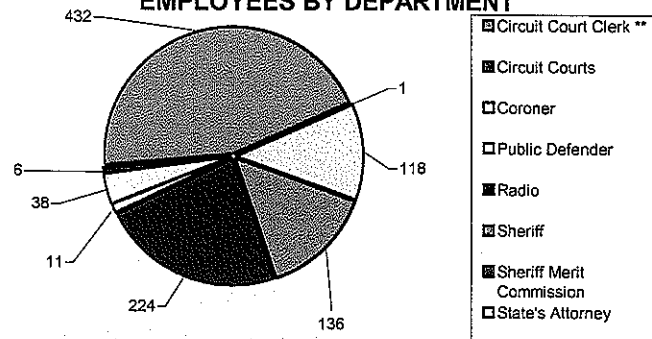


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FULL TIME EMPLOYEES



EMPLOYEES BY DEPARTMENT



LAW AND JUDICIAL COMMITTEE

Committee Highlights:

Growth in the court caseload and calls for police service continue to rise. Several actions were approved to address the ever-increasing demands for service in the criminal justice area. Examples of these actions are noted below.

The Sheriff's Department extended agreements with the Village of Beach Park and the Villages of North Barrington Lake Barrington for the provision of additional patrol services.

A study was completed on the future space needs of the County's Juvenile Justice Facility.

The County Radio Department completed the construction of an Enhanced Digital Access (EDACS) 800 MHz Public Safety and Public Service Radio System that provides radio communication coverage throughout Lake County.

Ground breaking for the new south branch court at Diamond Lake Rd. & Rt. 60/83 occurred on June 7, 2002.

The Public Defender applied for a Grant which will offset expenses for a new Felony Division Attorney Supervisor. The Public Defender expanded their training budget by \$3500 to include a Capital Litigation Training Program.

The Circuit Courts developed a new juror compensation plan, which will enable jurors to receive a paid lunch.

Funded an expansion of the Sheriff's Department's training budget by \$51,347 to enable specified training of personnel, increased their budget for Andy Frain Security Services for the south branch court, and increased the budget for implementation of cleaning of the gun range two times a year, and an increase to purchase 19 new rifles.

Funded an expansion of the State's Attorney's Office training budget by \$3,080 to enable their attorneys to remain up-to-date.

The Coroner's budget has increased due to the approval of an additional Deputy Coroner position.

Changes from the Recommended Budget Book include:

Budget modifications to the Circuit Courts include an increase for Special Public Defenders Fees, Legal Fees for New Civil Case Costs, Pretrial Bond Report Officer and Domestic Violence Probation Officers.

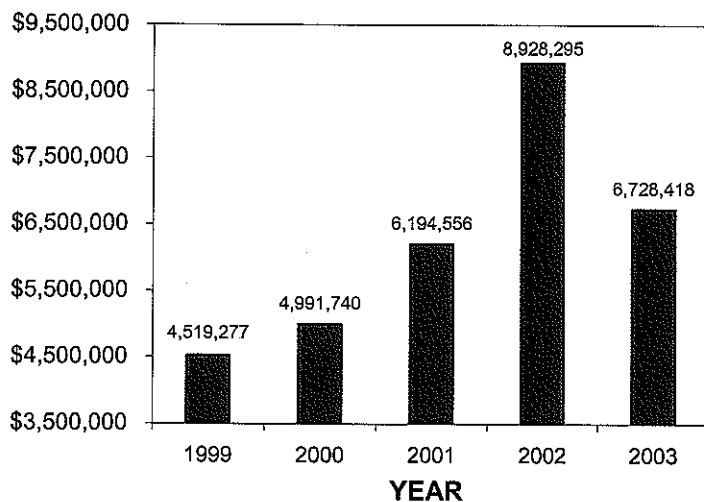
Budget modification to the Law Library include a \$20,000 increase of funding for the Pro-Se Program.

Budget modifications to the Probation Services Fee include a transfer to the Corporate Fund for Bond Report Officer and Domestic Violence Program, increases for the Morse Watchman devices to monitor FACE-IT clients. 2 new vehicles, software testing and Prober Software upgrades.

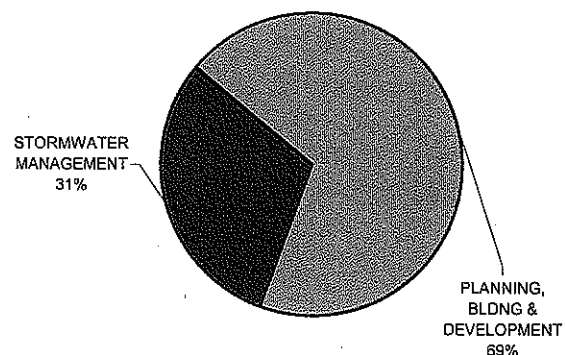
Revenue budget modifications in Circuit Courts.

PLANNING, BUILDING AND ZONING COMMITTEE

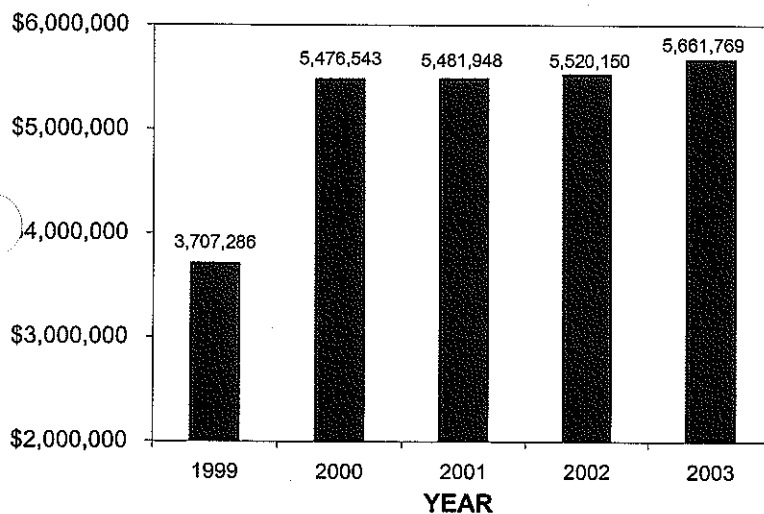
FIVE YEAR EXPENSE HISTORY



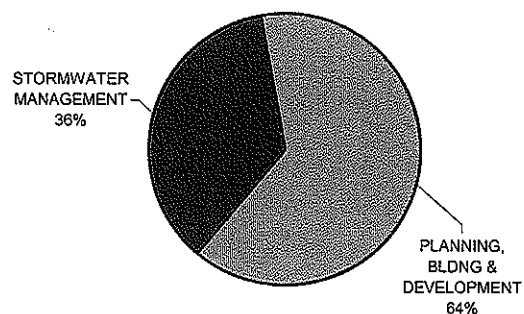
EXPENSE BY DEPARTMENT FY2003



FIVE YEAR REVENUE HISTORY

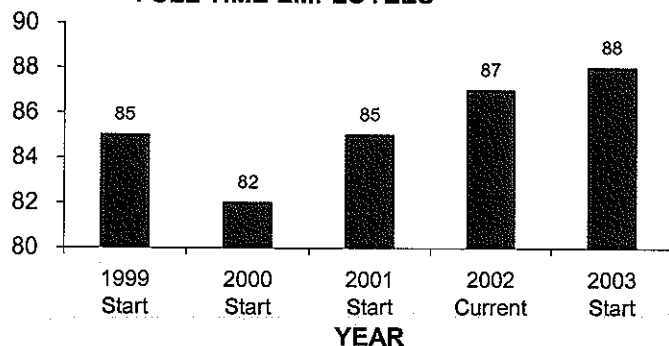


REVENUE BY DEPARTMENT FY2003

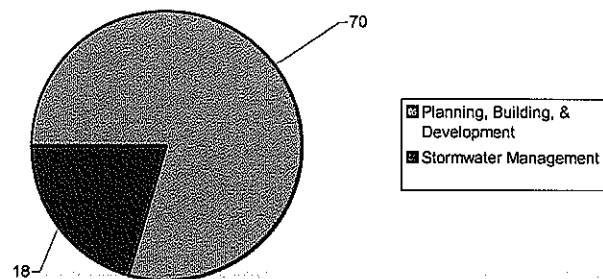


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FULL TIME EMPLOYEES



EMPLOYEES BY DEPARTMENT



PLANNING, BUILDING AND ZONING COMMITTEE

Committee Highlights:

Departmental totals for Planning, Building, and Development include personnel for Economic Research and Community Development which are under the purview of the Community and Economic Development Committee.

The spike in expense for 2002 is largely due to new grants budgeted in Stormwater Management. Unexpended funds will be carried over early in FY2003.

Budget for Stormwater Management continues the policy of providing the previous year's levy plus growth allowed under Tax Cap legislation.

Lake County Partners continue to be funded out of Planning, Building and Development.

The Planning Department intends to complete the lengthy framework plan update process and begin to implement it.

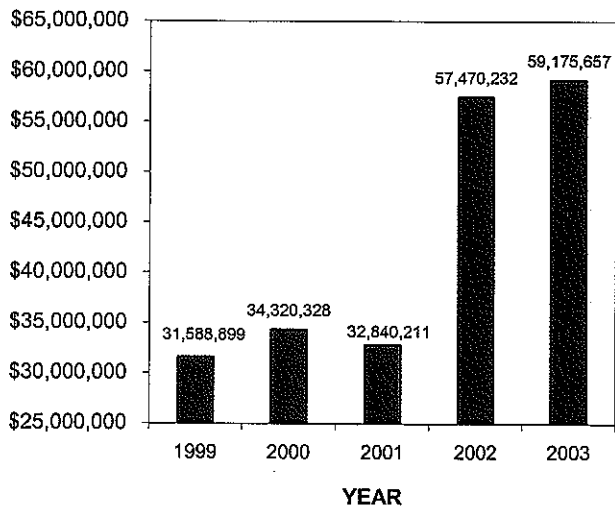
A Zoning Planner position was added to streamline permit processing.

Changes from the Recommended Budget Book include:

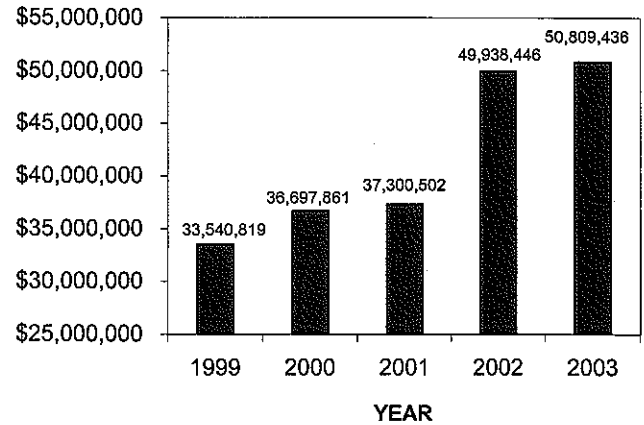
Stormwater Management decrease in Property Tax Levy to eliminate excess fund balance.

PUBLIC WORKS

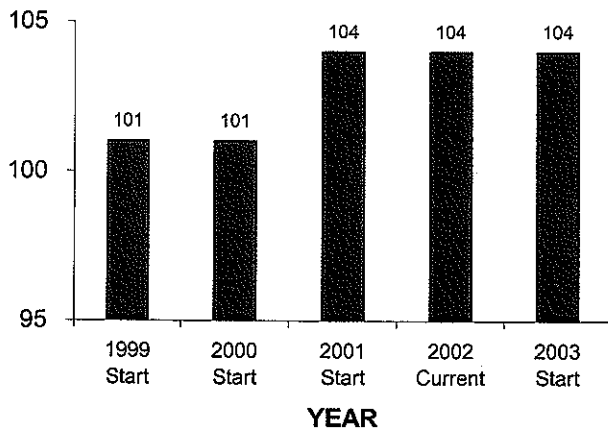
FIVE YEAR EXPENSE HISTORY



FIVE YEAR REVENUE HISTORY



FULL TIME EMPLOYEES



1999, 2000, and 2001 expense and revenue data are actual. 2002 data are modified budget as of 09/12/02. 2003 data are proposed budget.

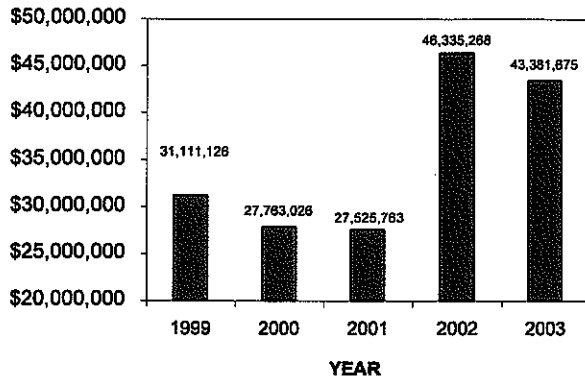
Public Works Highlights:

The increase in revenue and expense is largely due to the expansion of the Vernon Hills wastewater treatment facility and the planned issuance of bonds in the amount of \$16,000,000.

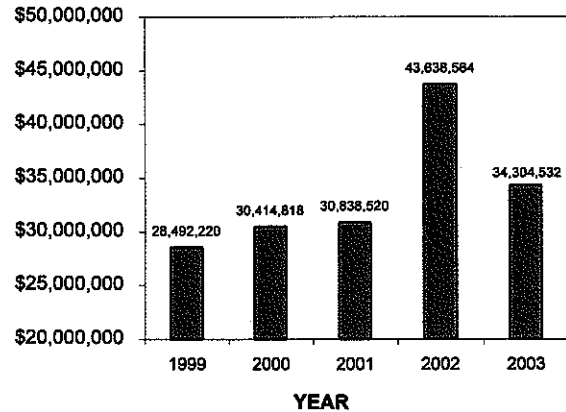
The above mentioned bonds will not be issued in 2002, therefore the expense and revenue remains for 2003.

DIVISION OF TRANSPORTATION

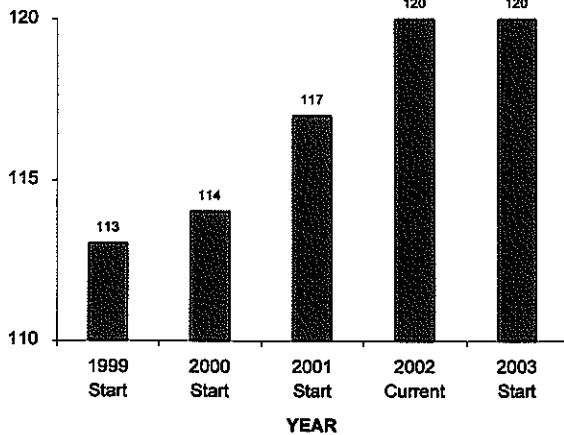
FIVE YEAR EXPENSE HISTORY



FIVE YEAR REVENUE HISTORY



FULL TIME EMPLOYEES



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Division of Transportation Highlights:

The Public Works and Transportation Committee continues to work with the Legislative and Intergovernmental Affairs Committee in exploring avenues to address the problem of increasing traffic congestion within the County. Efforts will be continuing with State legislators to seek additional State funding for County road projects.

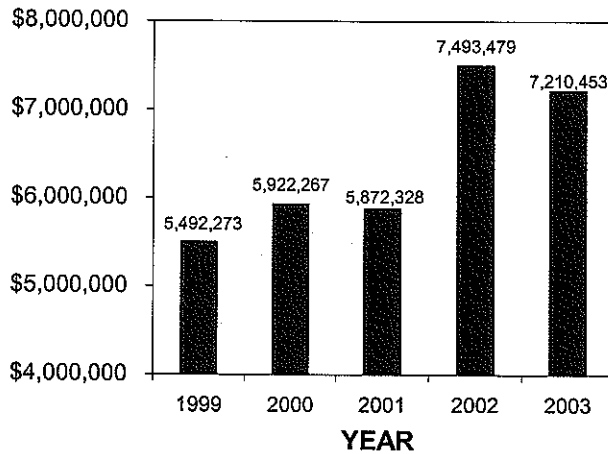
Expense and revenue budgets for 2002 include carryovers of unfinished projects from 2001.

Carryovers from current year will be added to DOT budgets early in FY 2003.

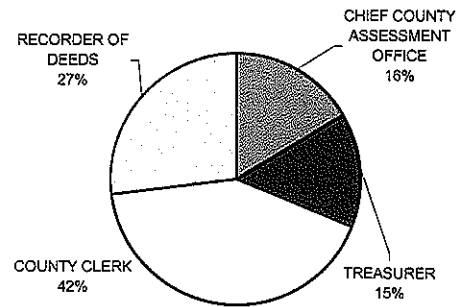
Two Part-time intern positions have been added to assist with the recruitment of engineers.

TAXATION, ELECTION AND RECORDS COMMITTEE

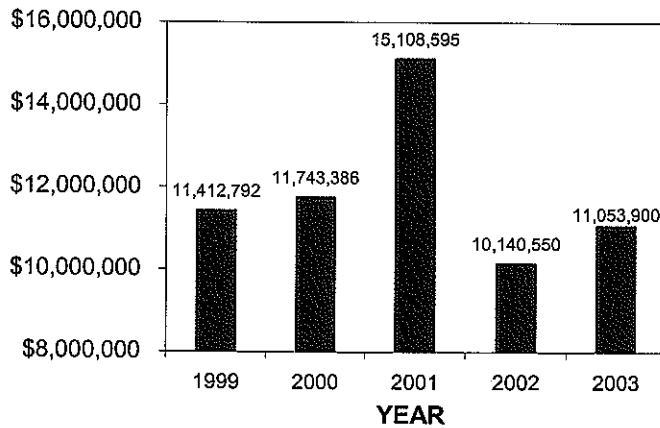
FIVE YEAR EXPENSE HISTORY



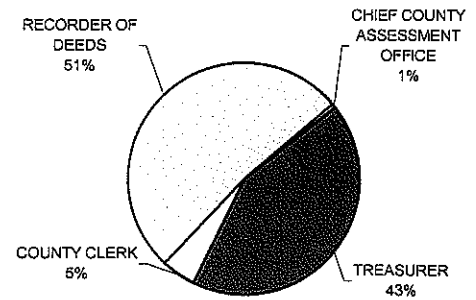
EXPENSE BY DEPARTMENT FY2003



FIVE YEAR REVENUE HISTORY

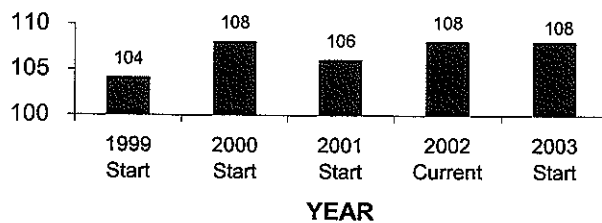


REVENUE BY DEPARTMENT FY2003

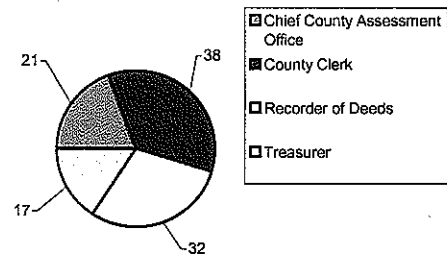


1999, 2000, and 2001 expense and revenue data are actual. 2002 data are modified budget as of 09/12/02. 2003 data are approved budget.

FULL TIME EMPLOYEES



EMPLOYEES BY DEPARTMENT



TAXATION, ELECTION AND RECORDS COMMITTEE

Committee Highlights:

Revenue Notes

In FY 1999 and FY 2000, document-recording fees exceeded projections by over \$1.6 million. Interest earnings have been down recently. 2002 estimates include higher penalty, interest and cost fees in the Treasurer's Office and the inclusion of 1/3 of GIS fees in the Recorder of Deeds revenue budget. GIS fees will increase along with the number of recorded documents. For 2003, the Recorder of Deeds revenue is projected to increase again by \$815,000 as more recordings are resulting from lower mortgage interest rates.

Expense Notes

Budget increases between 2001 and 2002 are mainly attributable to printing of ballots (provided by vendor in 2001), software maintenance fees for optical scan voting system, various activities associated with redistricting, a higher number of precincts, legal publications and mailings for assessment changes and systems work in the Recorder's office. Special revenue funds support much of this expense.

The Chief County Assessment Office budget includes the replacement of 18 computers at township offices if needed for the tax system.

The Treasurer budget reflects the addition of one part-time position for use during the collection of property taxes.

The reduction in combined budgets is largely in part due to a reduction in publication costs for the Chief County Assessment Office and because the election cycle in 2003 will not have the major primary and general elections.

New or expanded program items included in the 2003 budget are additional election judge dollars at \$45,000 and the IT Department has requested \$180,000 for replacement 'servers' for the tax system.

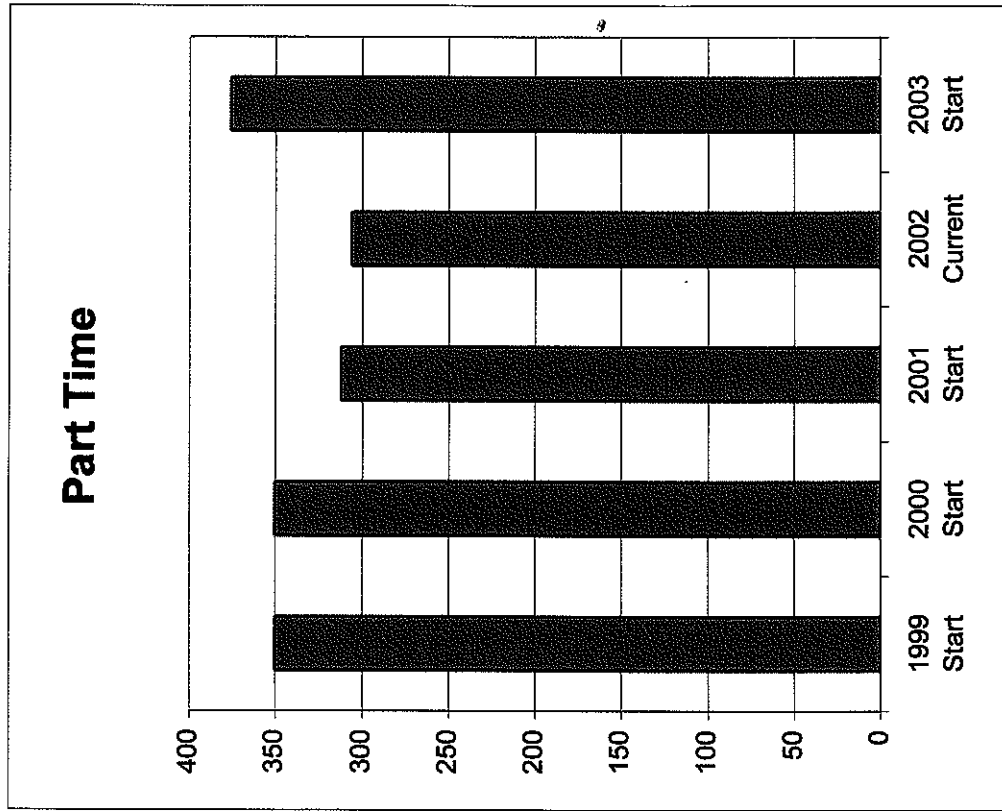
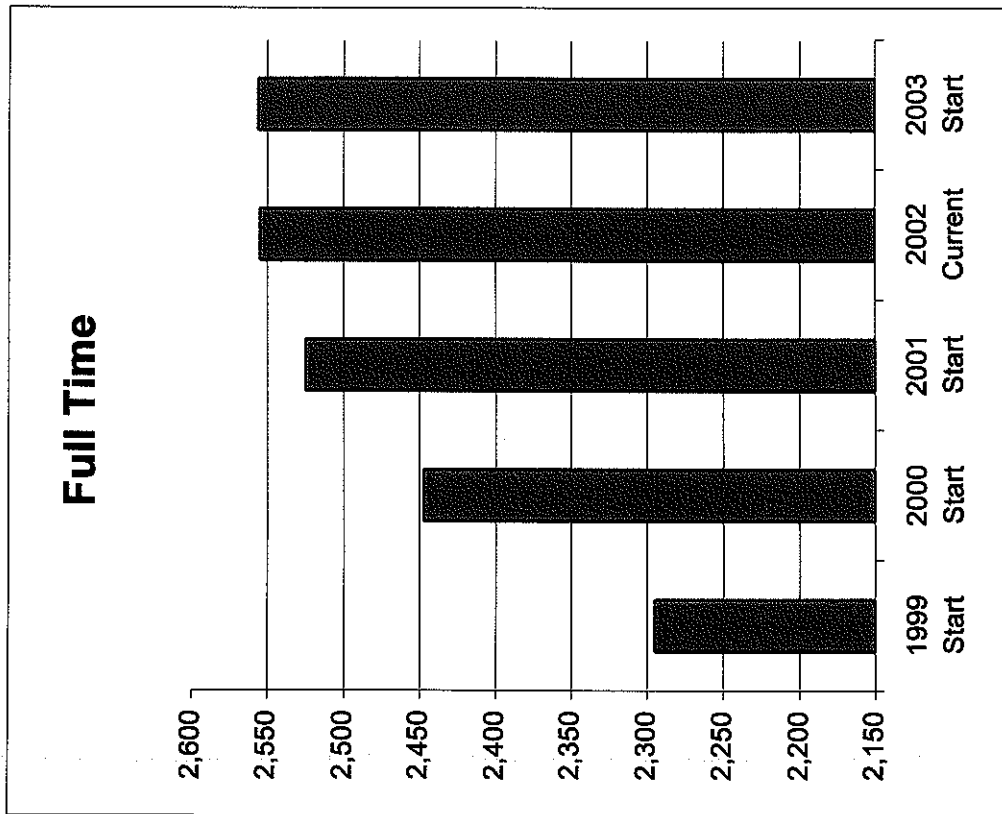
Operational Notes

Redistricting increased the number of precincts in Lake County to 449 in 2002; slightly less than the 460 estimated. The County Clerk's Office continues the implementation of a digital archive system for storing and retrieving vital records.

The County Clerk, Recorder of Deeds, Treasurer and Chief County Assessment Office continue to be actively involved in the implementation and future enhancements to the new Tax System and CAMA (computer assisted mass appraised system). These departments form the Taxation Advisory Group (TAG), along with the Information and Technology Department. The TAG promotes sharing of information and cooperation and coordination among and between the departments involved with the property tax system and land conveyances. The activities of these departments increase as the number of land parcels and people in the County increases.

The County Clerk is studying new developments pertaining to voter education, election worker training and voter accessibility. There is also a continuing look at the analysis of the voter registration system in a relational database software environment.

AUTHORIZED POSITIONS: FIVE YEAR HISTORY



Personnel Count by Department

DEPARTMENT	FULL TIME					PART-TIME				
	Start 1999	Start 2000	Start 2001	Current 2002	Start 2003	Start 1999	Start 2000	Start 2001	Current 2002	Start 2003
County Administrator	16	15	15	26	26	1	0	0	0	0
SWALCO	5	5	5	5	5	1	1	1	1	1
County Board	25	25	26	26	26	1	1	0	0	0
Human Resources/Risk	16	24	24	18	18	0	0	0	0	0
Information and Technology	67	68	68	68	69	1	0	0	0	0
Central Services	15	16	16	14	14	0	2	2	2	2
	144	153	154	157	158	4	4	3	3	3
Health Department	471	552	586	600	596	205	201	165	157	226
Workforce Development *	32	33	33	23	23	0	0	0	0	0
Regional Office of Education	29	30	30	30	30	2	1	1	1	1
Tuberculosis Clinic	6	6	6	6	6	0	0	0	0	0
Veterans Assistance	3	3	3	3	3	0	0	0	0	0
Winchester House	350	351	352	353	353	15	15	14	13	13
	891	975	1010	1015	1011	222	217	180	171	240
Circuit Court Clerk **	120	125	133	136	136	10	10	10	10	10
Circuit Courts	198	217	219	223	224	13	15	14	16	16
Coroner	10	10	10	10	11	0	0	1	1	1
Public Defender	31	33	36	37	38	2	2	2	2	2
Radio	6	6	6	6	6	0	0	0	0	0
Sheriff	389	411	429	432	432	40	41	41	41	41
Sheriff Merit Commission	1	1	1	1	1	0	0	0	0	0
State's Attorney	102	111	115	118	118	8	8	8	8	8
	857	914	949	963	966	73	76	76	78	78
Planning, Building, & Development	71	68	69	69	70	0	4	4	4	4
Stormwater Management	14	14	16	18	18	0	0	0	0	0
	85	82	85	87	88	0	4	4	4	4
Public Works	101	101	104	104	104	20	20	20	20	20
Division of Transportation	113	114	117	120	120	18	18	18	18	20
	214	215	221	224	224	38	38	38	38	40
Chief County Assessment Office	21	21	21	21	21	0	0	0	0	0
County Clerk	34	36	36	38	38	6	5	5	6	6
Recorder of Deeds	31	33	32	32	32	5	6	6	6	6
Treasurer	18	18	17	17	17	2	0	0	0	1
	104	108	106	108	108	13	11	11	12	13
GRAND TOTAL:	2,295	2,447	2,525	2,554	2,555	350	350	312	306	378

* Eight long term vacant positions have been eliminated.

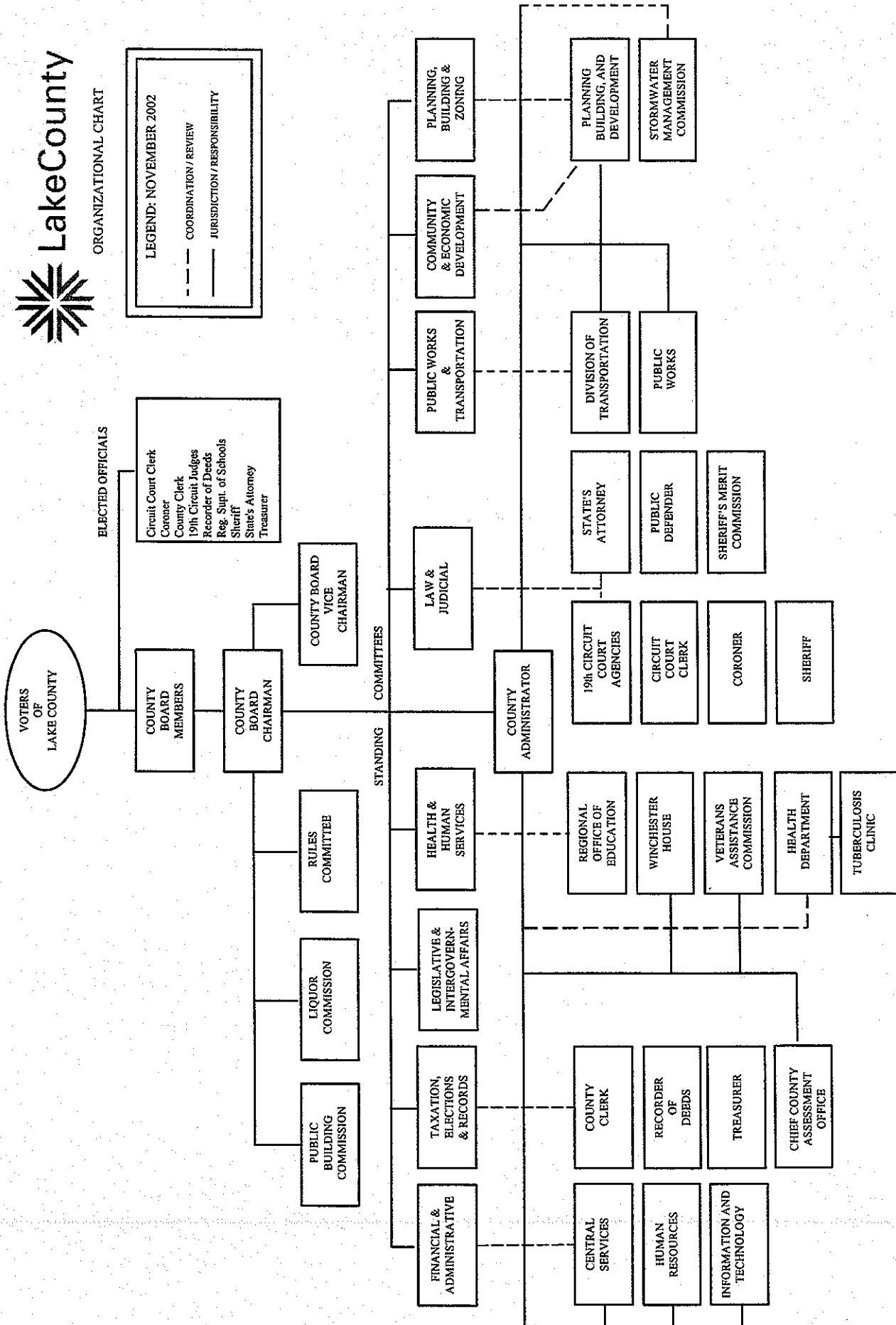
** Three positions will remain vacant until the new Branch Court opens.

<p style="text-align: center;">Lake County *FISCAL YEAR 2003 BUDGET* RESERVE ANALYSIS (Fund Balances)</p>										
Function	+	+	-	-	+	=	-	-	-	=
FUNDS	ACTUAL ENDING FY2001	ESTIMATED EXPENSE FY 2002	ESTIMATED REVENUE FY 2002	ESTIMATED ENDING 11/30/02	FORECASTED CASH FLOW REQUIREMENT	CASH RESERVE POLICY	BUDGETED CASH USE FY 2003	ESTIMATED CARRYOVERS	COUNTY BOARD DESIGNATION	ESTIMATED WORKING RESERVE
PROPERTY TAX										
Corporate	78,003,284	98,590,831	116,629,805	96,042,258	7,839,840	15,707,670	-	40,039,295	21,822,583	10,632,870
F.I.C.A.	5,108,124	8,499,036	5,909,816	2,518,904	3,375,674	1,389,885	244,826			(2,491,281)
I.M.R.F.	4,253,646	3,441,669	975,000	1,786,977	2,715,833	540,054	244,773			(1,713,683)
Liability Insurance	131,990	2,790,824	2,681,424	2,790		RISK CARE	-			2,790
Veteran's Assistance Comm	295,963	412,506	450,000	333,457	178,948	68,238	86,271			-
Hulse Detention	2,579,390	4,345,783	4,577,901	2,811,508	1,546,055	705,807	560,517			(871)
Div. of Transportation	6,604,771	9,951,903	10,260,638	6,903,506	3,112,458	1,846,586	1,944,462			0
Health	13,546,406	44,538,212	40,897,119	9,905,313	4,195,949	6,413,588	2,431,125			(3,135,347)
Winchester House	7,156,262	17,530,335	15,200,000	4,825,917	4,781,184	2,791,888	244,609			(2,981,764)
T.B. Clinic	616,296	559,744	175,000	231,552	205,793	83,858	244,616			(302,715)
SUB TOTAL OPERATING	118,296,123	190,660,642	197,726,703	125,362,184	27,951,734	29,547,572	6,000,999	40,039,295	21,822,583	0
Rental Lease-LCPBC	3,591,710	10,355,566	10,120,803	3,356,947	1,903,164					1,453,783
Stormwater Management	1,308,280	3,228,790	3,681,028	1,760,518	689,313	300,099		550,000		221,106
Bridge Tax	3,374,217	6,000,000	3,156,723	530,940	557,841	DOT PLAN				(26,900)
Matching Tax	8,139,576	14,000,000	7,500,601	1,640,177	1,334,144	DOT PLAN				306,033
SUB TOTAL CAPITAL	16,413,783	33,584,356	24,489,155	7,288,582	4,484,462	300,099	-	550,000	-	1,954,021
TOTAL PROPERTY TAX	134,709,906	224,244,998	222,185,859	132,650,766	32,436,196	29,847,671	6,000,999	40,589,295	21,822,583	1,954,021
SPECIAL REVENUE										
Law Library	40,334	221,168	217,400	36,566	6,009	-	2,937			27,620
Probation Services Fee	1,254,167	721,102	531,144	1,064,209		-	561,725			502,484
Court Automation	538,619	698,315	621,075	461,379	32,163	-	88,952			340,274
Recorder Automation	2,086,034	1,065,165	777,736	1,778,605	23,926	-	478,644			1,278,035
St Afly Asset Forfeiture	124,614	50,000	30,980	105,594		-	26,240			79,354
Tax Sale Automation	91,087	8,000	54,269	137,356		-	8,500			128,856
Court Document Storage	4,961,792	303,703	688,073	5,326,162		-	465,289			4,860,873
Solid Waste Management Tax	4,675,782	2,004,635	1,293,856	3,965,003		-	555,000			3,410,003
Vital Records Automation	385,939	94,413	86,084	377,590	2,744	-	60,781			314,065
GIS Automation Fee	7,170	490,899	490,899	7,170		-	-			7,170
Contribution Fund	294,344	3,500	14,500	305,344		-	-			305,344
Children's Waiting Room	154,785	90,000	96,000	160,785		-	14,470			146,315
CAPITAL PROJECT										
County Radio System	2,086,326	1,000,000	15,000	1,101,326	-	-	-			1,101,326
Motor Fuel Tax	15,710,559	38,000,000	22,401,764	112,323	-	-	-			112,323
Zale Cuneo	3,171,953	3,171,953	-	-	-	-	-			-
INTERNAL SERVICE										
H-L-D Insurance	587,366	19,008,246	18,678,296	257,416	-	-	-	20,000		257,416
Risk Care Management	15,705,473	6,163,672	3,978,872	13,520,673	-	13,500,000	-			673
ENTERPRISE										
Public Works	42,945,623	45,000,000	48,000,000	45,945,623	337,031	8,665,367		34,500		36,908,725



LakeCounty

ORGANIZATIONAL CHART



BUDGET POLICIES

I. GENERAL POLICY DIRECTIVES:

A. Operating Budget Policies -

1. The County will strive to pay for all current expenditures with current revenues. The County will avoid budgetary procedures that balance current expenditures at the expense of meeting future year's expenses such as postponing expenditures or accruing future year's revenues.
2. The budget will continue to provide for adequate maintenance of capital plant and equipment and for the orderly replacement of equipment.
3. The budget will continue to provide for adequate funding of all retirement systems.
4. The County will continue to maintain a budgetary control system to ensure adherence to the budget.
5. The County Administrator's Office will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
6. Each year, the County will update expenditure projections for the next five-(5) years. Projections will include estimated operating costs of future capital improvements that are included in the capital improvement plan.

B. Revenue Policies -

1. The County will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The County will estimate its annual revenues by an objective, analytical process.
3. The County will project revenues for the next five- (5) years and will update this projection annually.
4. The year-to-year increase of actual revenue from the property tax will not exceed the Illinois Property Tax Extension Act.
5. The County will establish all user charges and fees at a level related to the cost of providing the services subject to State statutes.

C. Capital Improvement Policies -

1. The County will make all capital improvements in accordance with an adopted capital improvement program.
2. The County will develop a multi-year plan for capital improvements and update it annually.

3. Requests for Capital Improvement Program funds will be reviewed following a separate schedule.
4. The County will enact an annual budget in appropriate County funds based on the multi-year capital improvement plan.
5. The County will coordinate development of the capital improvement budget with development of the operating budget. Further operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
6. The County will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and County priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
7. The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
8. The County will identify the estimated cost and potential funding sources for each capital project proposal before it is submitted to the County Board for approval. This will include determining the least costly financing method for all new projects.
9. The capital improvement funding requests will be evaluated against criteria established in the March 14, 2000 resolution on capital improvements.

D. Debt Policies -

1. The County will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
2. When the County finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
3. The County will try to keep the average maturity of debt at or below fifteen (15) years.
4. Total debt service for general obligation debt will not exceed 5.75% of total assessed valuation.
5. The County will not use long-term debt for current operations.
6. The County will continue to maintain good communications with bond rating agencies about its financial condition. The County will continue full disclosure on every financial report and bond prospectus.

E. Accounting, Auditing and Financial Reporting Policies -

1. The County will continue to establish and maintain a high standard of accounting practices.
2. The accounting system will continue to maintain records on a basis consistent with accepted standards for local government accounting.
3. Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
4. An independent public accounting firm will conduct an annual audit and the County Administrator and/or Controller will issue a comprehensive annual financial report.

II. BUDGET SUBMITTAL POLICIES -

In an effort to support departmental operations and provide County services within a framework of fiscal responsibility, all departments of Lake County government shall prepare budget submissions consistent with Items 1,2, 3, 4 and 5.

1. A status quo (no new positions or programs) budget shall be submitted in accordance with existing levels of services provided by the department.
2. The County will integrate performance objectives and productivity indicators into the budget for the current and proposed budget years.
3. New or expanded programs may be included in the budget request as a separate package when funded by new sources of funds or a commensurate reduction of existing operations. Departments are encouraged to explore this option for new or expanded programs.
4. New or expanded programs may be included in the budget request as a separate package when no funding source is identified and will be evaluated against County-wide priorities. The programs will be evaluated in accordance with criteria established by the Financial and Administrative Committee.
5. Department Heads are encouraged to review each vacant position in their department during the budget development and throughout the fiscal year with regards to each position's importance to the department and any alternative to refilling the vacant position.

III. BUDGET POLICIES BY FUND TYPE:

A. Property Tax Funds (Excluding Special Service Areas) -

1. The Illinois Property Tax Extension Limitation Act (the Act) limits the amount of total property tax that can be levied by the County Board. In complying with the Act, the levy for each fund shall be based upon an evaluation of its fiscal health; non-tax revenues; opportunities for non-tax revenue growth; level of planned expenditures; and cash requirements. Thus, departmental budget requests submitted in compliance with these policies may be subject to adjustment and/or reduction in order to satisfy levy determinations.
2. Unallocated fund balances are to be maintained in an amount equal to the individual fund's prior year maximum monthly cash flow plus an amount equal to 15% of the fund's current fiscal year budget/appropriation. These funds may be used to avoid cash flow interruptions; generate interest income; reduce the need for short-term borrowing; assist in maintaining an investment-grade bond rating; provide for unanticipated expenditures of a nonrecurring nature; and/or meet unexpected increases in service delivery costs.
3. Aggregate appropriations for commodities and contractual account classes shall not exceed the current year adjusted aggregate appropriations (cost increases for Health-Life-Dental Insurance are exempt).
4. No new or expanded state or federal grants shall be accepted that require use of County resources of any kind unless approved in accordance with Budget Submittal Policies (Section II). Renewals of state or federal grants shall receive the closest possible scrutiny.
5. If program funding from any non-County sources (e.g. state grants, federal grants, intergovernmental agreements, etc.) is reduced or eliminated, commensurate expense reductions or new revenue increases shall be made or, where necessary, the program will be eliminated. Exceptions may be made where grant funds were used to offset expenses that were previously provided for by local tax dollars. In the latter instance, the plan for working with adjusted amount of property tax revenue must be understood.
- ~~6. All Departments, including those that report to a Board or Commission separate from the County Board, will comply with all County administrative policies unless specific exclusions are granted annually by the Financial and Administrative Committee. These include, but are not limited to; the County's Investment Policy, Travel Reimbursement Policies, Employee Policies and Procedures and the Purchasing Ordinance.~~
7. Capital Outlay:

Corporate Fund departments shall identify all capital items, quantities and costs in their budget submission. Capital items under \$2,500 shall remain budgeted in department accounts. Items over \$2,500 will be moved to, and the actual approved budget amounts shall be appropriated in, the General Operating Expense (GOE) budget. Purchases shall be limited to those items identified in the budget submittal. Any substitutions or additions must be approved in advance by the County Administrator's Office.

8. Debt Service:

Budgets shall be based on applicable bond schedules and/or other relevant factors relating to enabling ordinances.

B. Non-Property Tax Funds:

1. Appropriations will not exceed available working cash and/or anticipated revenues. Adequate cash flow requirements will be maintained.
2. The Department of Public Works will maintain the progressive schedule delineated in 1982 for establishing the necessary working cash as outlined in the Series Ordinance System and as it pertains to all local system agreements.
3. All costs that are associated with non-property tax funds will be included in the department's budget submittal. These include: retirement (IMRF, FICA), Insurance (H-L-D, unemployment, liability, worker's compensation), indirect costs and any direct costs that can be identified.

C. All Funds

1. Personnel Services Costs:

Note: To be developed and distributed following the compensation meeting.

The County Administrator and the Director of Human Resources shall manage all labor relations and negotiations with employees represented by collective bargaining agents. Final documents resulting from the negotiations shall be reviewed by the Financial and Administrative Committee, and shall be ratified at the discretion of the County Board consistent with the Illinois Public Employment Relations Act.

2. Revenues:

- a. After determination of all sources, all revenues shall be allocated across the various items appropriated by the County Board as provided by law. Unless otherwise provided by law, no department has claim to any specific source of revenue, and must bear responsibility for its pro rata share of any levy of taxes (where applicable), including any increase in a levy as may be applicable.
- b. The County will continue to increase the non-property tax revenues as follows:
 - (1) Make annual adjustments to all fee schedules under the jurisdiction of the County Board, where appropriate; and
 - (2) Maintain aggressive collection activities to receive outstanding monies owed the County; and
 - (3) Recommend new fees that could be charged for departmental activities or services that are currently being performed at no charge.

3. Capital Equipment:

- a. All budget requests any capital items shall be based upon the estimated total purchase price, exclusive of trade-in value.
- b. Requests for capital outlay should be limited to replacement items only. Requests for new or expanded capital items must be processed through the Budget Submittal Policies (Section II above).
- c. An item is considered capital equipment if it is a tangible item, has a useful life of more than 1 year, and has an acquisition cost including accessories of \$1,000 or more per item.

4. Facility-Related Expenses

All facility related costs including but not limited to requests for operations and maintenance costs and building improvements of any kind shall be subject to review, revision, consolidation, and utilization by the County Administrator's Office. Requests shall be consistent with, but may be distinct from, the Capital Improvement Plan.

5. Exceptions

Any exceptions to these budget policies shall require the approval of the County Board.

Legal requirement: If determined to be legally required by state or federal mandate the program will be moved to separate list for first priority funding.

Budget Impact: If determined to have no financial impact or will result in net cost savings to ongoing departmental budgets the program will be moved to a separate list for policy review.

Based on the programs primary purpose (as distinguished by numbers one and two below) the program will be put on a list that targets either internal or external needs.

Criteria	Max # of Points	Points	Total Points
1. Internal needs addressed by program	20		
Addresses needs of two or more county departments		15	
Addresses multiple needs of requesting department		10	
Addresses a singular need of requesting department		5	
***Bonus: Are needs well documented, i.e. statistics, input from other departments		5	
			<hr/>
2. External needs addressed by program	20		
County-wide population		15	
Targeted population		10	
***Bonus: Are needs well documented, i.e. statistics, input from other departments		5	
			<hr/>
3. See Section VII of the "Leader's Guide 2001". Core values are not a goal/target.	20		
Addresses a top priority target		20	
Addresses a high priority target		15	
Addresses a moderate priority target		10	
Addresses a pending target		5	
Addresses one of the specific meanings outlined under one of the six Lake County 2006 and beyond goals (Section VI)		5	
			<hr/>
4. Departmental Needs Addressed	20		
Allows department to meet growing service levels		20	
Allows department to improve service		15	
Allows department to undertake new initiatives		10	
			<hr/>
5. Ongoing impact on department budget (include cost impacts on other departments)	10		
Cost increase under \$50,000		10	
Cost increase between \$50,001 - \$100,000		5	
Cost increase over \$100,001		0	
			<hr/>
6. Program evaluation	10		
Objective performance measurements		10	
Subjective performance measurements		5	
No performance measurements identified		0	
			<hr/>
Maximum Number of Points	100		
	Total Points:		<hr/> <hr/>

LAKE COUNTY BUDGET CALENDAR - FISCAL YEAR 2003

May 8, 2002 - Wednesday @ 1:00 P.M.
Review of FY 2003 Budget Policies by Financial & Administrative Committee

May 10, 2002 - Friday @ 8:00 A.M.
Review of FY 2003 Budget Policies at the Committee of the Whole Meeting

May 14, 2002 - Tuesday @ 9:00 A.M.
Adoption of FY 2003 Budget Policies

May 17, 2002 - Friday
Distribution of Budget Packages to Departments

June 28, 2002 - Friday
Completed Budgets due in County Administrator's Office (CAO)

July through early August, 2002
Budget Reviews with Individual Departments

Mid August, 2002
New Program Review by CAO

Early September
Recommended Budget Book to Printers

September 6, 2002 - Friday @ 9:00 A.M.
Presentation of the Budget at the Committee of the Whole meeting.

**Note: All Joint Meetings Held in the Assembly Room, 10th Floor, Lake County Building.
The Financial & Administrative Committee may continue to meet after each of the scheduled
joint committee meetings to act upon budgets under its jurisdiction.**

September 23, 2002 - Monday @ 9:00 A.M.
JOINT Planning, Building & Zoning and Financial & Administrative Committees

September 23, 2002 - Monday @ 11:00 A.M.
JOINT Law & Judicial and Financial & Administrative Committees

September 24, 2002 - Tuesday @ 9:00 A.M.
JOINT Taxation, Election & Records and Financial & Administrative Committees

September 24, 2002 - Tuesday @ 11:00 A.M.
JOINT Health & Human Services and Financial & Administrative Committees

September 25, 2002 - Wednesday @ 9:00 A.M.
JOINT Public Works & Transportation and Financial & Administrative Committees

September 25, 2002 - Wednesday @ 11:00 A.M.
JOINT Community & Economic Development and Financial & Administrative Committees

September 25, 2002 - Wednesday @ 1:00 P.M.
Financial & Administrative Committee

September 30, October 1 and 2, 2002 - Regular Committee Schedule - Agenda Week
Additional Joint Committee meetings if necessary.

October 25, 2002
Budget Placed on File

November 6, 2002 - Wednesday @ 1:00 P.M.
Financial & Administrative Committee: Final recommended actions to County Board (if needed)

November 8, 2002 - Friday @ 8:00 A.M.; Agenda Review Meeting
Review by Committee of the Whole

November 12, 2002 - Tuesday @ 9:00 A.M.; Regular County Board Meeting
For the purpose of adopting the Budget, Appropriation, and Levy Ordinances

Property Tax Funds



Lake county, illinois 2003 budget

Lake County
Approved Budget for FY 2003

GENERAL CORPORATE FUND

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
49,978,944	62,421,158	69,152,758	Taxes	60,817,698
15,003,701	16,094,348	13,706,350	Charge for Services	16,111,200
2,332,223	2,638,047	2,838,600	Licenses and Permits	2,745,463
1,560,405	1,501,645	1,378,000	Fines and Forfeitures	1,519,000
16,106,782	22,739,714	22,422,753	Intergovernmental	23,008,365
4,229,849	5,153,288	3,216,000	Interest	2,523,000
7,942,586	3,092,465	3,057,075	Miscellaneous	3,555,770
97,154,490	113,640,665	115,771,536	Total Revenues	110,280,496

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
52,613,745	59,969,932	64,018,293	Personal Services	67,059,867
3,278,402	3,684,563	4,495,341	Commodities	4,352,124
18,788,425	21,830,294	35,269,780	Contractuals	33,856,001
6,565,932	8,534,687	47,906,489	Capital Outlay	3,895,706
1,250,435	1,568,662	1,119,638	Debt Services	1,116,795
82,496,939	95,588,138	152,809,541	Total Expenditures	110,280,493

Use of Cash

0

PTax Funds 1

COUNTY BOARD**Department Purpose**

The County Board is the legislative body for Lake County government. 23 County Board Members are elected from single member districts. The County Board elects a Chair to a term of two years. The County Board Chair is responsible for numerous appointments to various boards throughout Lake County. The County Board has eight Standing Committees: Community and Economic Development; Financial and Administrative; Health and Human Services; Law and Judicial; Legislative and Intergovernmental Affairs; Planning, Building and Zoning; Public Works and Transportation; and Taxation, Election and Records. The County Board budget funds the legislative activities of the County Board and Chair. The budget provides for secretarial support to the County Board and supports the operations of the Lake County Liquor Commission.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	26	26	26
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	66,898
I.M.R.F.	8,308
H-L-D INS.	158,389
Liability Ins.	9,619
Central Services	0
Indirect Costs	46,698
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
813,526	849,104	874,489	Personal Services	909,023
6,421	9,703	19,800	Commodities	19,100
104,615	233,961	210,600	Contractuals	236,300
0	0	0	Capital Outlay	0
924,562	1,092,768	1,104,889	Total Expenditures	1,164,423

Significant Changes

Changes from the recommended budget:
Added \$56,000 in Property Tax Levy.

COUNTY ADMINISTRATOR**Department Purpose**

The County Administrator is the Chief Administrative Officer for Lake County government. Principal tasks include the presentation and the administration of the annual budget as approved by the Lake County Board, providing support to the County Board, directing the County's annual legislative program, and assisting and coordinating the functions of all departments and agencies of Lake County government. The function of Financial Control is in the County Administrator's Office. The primary duties include maintenance of the general ledger; preparation of the Comprehensive Annual Financial Report; processing and recording all receipts and adjustments; related reporting and year end documentation; maintaining fixed asset rolls; monitoring the execution of the annual budget; and performing a multitude of financial analyses.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	15	27	26
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	80,649
I.M.R.F.	10,015
H-L-D INS.	105,010
Liability Ins.	11,597
Central Services	0
Indirect Costs	56,296
Radio Costs	0
Vehicle Costs	3,040

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
911,640	1,016,367	1,120,234	Personal Services	1,531,905
3,456	4,573	7,300	Commodities	51,835
48,586	43,064	43,200	Contractuals	184,960
0	0	0	Capital Outlay	2,300
963,682	1,064,004	1,170,734	Total Expenditures	1,771,000

Significant Changes

The '03 Budget reflects the following changes approved by the County Board in FY 2002.

Moved Communications (6 positions) to a division in the County Administrator's Office.

Moved Accounts Payable (4 positions) to the Office of Management and Budget division in the County Administrator's Office.

Includes the creation of the Director of the Office of Management and Budget and Construction Manager positions

Changes from the recommended budget:

Moved 2 positions from Facilities Management to a new division in Central Services, decreased budget \$148,119 for Facilities Management reorganization.

CHIEF COUNTY ASSESSMENT OFFICE**Department Purpose**

The Chief County Assessment Office is the coordinating arm for all property tax assessment activity for Lake County's 244,896 real estate parcels. The Chief County Assessment Officer oversees the work of local township assessors, and acts as a resource for these local offices. This office supports the Lake County Board of Review in conducting the assessment appeal process. The department purpose is to process the assessment roll for Lake County, as well as to receive and hold hearings on tax assessment complaints filed with this office. The office performs local equalization of assessments, processes all petitions for exemption and all homestead exemptions, as mandated by Illinois Statute.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	21	21	21
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	69,863
I.M.R.F.	8,676
H-L-D INS.	128,551
Liability Ins.	10,046
Central Services	0
Indirect Costs	48,767
Radio Costs	0
Vehicle Costs	2,675

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
795,230	850,071	913,241	Personal Services	882,875
13,117	21,558	25,200	Commodities	32,895
218,522	204,015	387,300	Contractuals	271,600
0	0	0	Capital Outlay	0
1,026,869	1,075,644	1,325,741	Total Expenditures	1,187,370

Significant Changes

Replacement of 18 computers at Townships if needed.

GENERAL OPERATING EXPENSE**Department Purpose**

The General Operating Expense is not a department but a budget that supports: management of County facilities and property; performance appraisal and sick pay reimbursement for Corporate Fund departments; Health, Life and Dental Insurance for the Corporate Fund; grants to the Northeastern Illinois Planning Commission, the Soil and Water Conservation Service, and the University of Illinois Cooperative Extension Service; certain consulting and legislative support activities; the contingency fund; and all capital outlay for the Corporate Fund departments.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	96,147
I.M.R.F.	11,940
H-L-D INS.	3,770
Liability Ins.	13,825
Central Services	0
Indirect Costs	67,114
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
807,336	1,120,386	1,190,822	Personal Services	800,000
804	410,308	10,000	Commodities	0
7,589,621	7,849,599	16,479,099	Contractuals	16,972,011
3,168,445	3,028,427	4,043,717	Capital Outlay	1,763,756
1,250,435	1,568,662	1,119,638	Debt Services	1,116,795
12,816,641	13,977,382	22,843,276	Total Expenditures	20,652,562

Significant Changes

Changes from the recommended budget:

Decreased General Operating Budget by \$600,240 to reflect the Facilities Management reorganization.

Funds transferred to 107 Central Services for Facilities Management reorganization.

\$20,000 transfer to the Law Library for Pro Se Program.

CENTRAL SERVICES**Department Purpose**

To provide the highest level of purchasing and support services to efficiently meet department needs through an open, competitive process that encourages participation by Lake County businesses and promotes equality of opportunity for minority and women owned businesses in accordance with the law to spend public funds wisely and fairly and to protect against fraud and favoritism.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	16	12	15
Part-Time	2	2	2

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	58,516
I.M.R.F.	7,267
H-L-D INS.	98,151
Liability Ins.	8,414
Central Services	0
Indirect Costs	40,847
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
634,660	703,067	764,920	Personal Services	724,491
141,373	159,594	170,112	Commodities	172,960
1,005,161	1,065,153	1,127,539	Contractuals	1,473,339
0	0	0	Capital Outlay	279,300
1,781,194	1,927,814	2,062,571	Total Expenditures	2,650,090

Significant Changes

The '03 Budget reflects the following approved changes by the County Board in FY 2002.

United States Postal Service increase of 8%, \$49,125, added.

Microsoft Software Assurance added.

Accounts payable (4 positions) moved to the County Administrator's Office of Management and Budget division.

Changes from the recommended budget:

Moved 2 positions from the County Administrator's Office to a new division in Central Services; increased budget \$707,862 for Facilities Management reorganization.

INFORMATION AND TECHNOLOGY

Department Purpose

1. Coordinate, evaluate, implement, and support use of technologies with the county agencies.
2. Administer compatibility interface and performance on all hardware/software and networks used by county agencies.
3. Provide a "switchboard" for sharing information among departments.
4. Administer voice communications services and support.
5. Encourage uniformity in county business processes and services.
6. Administer data communications services, installs and support.
7. Coordinate and support geographical information systems and map services.
8. Sponsor integrity of business processes through administration of security backup/recovery and systems analysis.
9. Provide technical expertise and support on all technology products and services.
10. Promote local and national exchange of information.
11. Provide information technology to support the goals defined by the County Board.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	68	68	69
Part-Time	0	0	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	339,142
I.M.R.F.	42,116
H-L-D INS.	420,688
Liability Ins.	48,765
Central Services	0
Indirect Costs	236,734
Radio Costs	0
Vehicle Costs	896

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,821,918	4,211,166	4,433,225	Personal Services	4,811,474
529,065	861,262	1,026,487	Commodities	1,230,758
3,863,991	3,028,891	4,351,379	Contractuals	3,283,606
0	0	0	Capital Outlay	1,050
8,214,974	8,101,319	9,811,091	Total Expenditures	9,326,888

Significant Changes

Completion of replacement Real Estate Appraisal and tax billing applications. Continued support and expansion of enterprise network.

Expand Lake County updated Web Site. Establishment of E-Government Program. Continuation of Parcel Annotation Adjustment for 8 Townships. Plan and implement Phase II of Integrated Justice Applications. Review and implementation of Integrated Finance System. Coordinate expansion of Permit Software to other departments. Conduct departmental requirements analysis and business process analysis per departmental request. Unknown impact of HIPAA Compliance and Homeland Security.

Added 1 FT Grade 17 Position and reduced contractual services by over \$350,000.

Changes from the recommended budget:

Legal Research budget reduction of \$69,000.

HUMAN RESOURCES

Department Purpose

Human Resources is an employee-oriented service center, focusing on the interests of the employees of Lake County through policy initiation and formulation, advice, service and compliance. The department is responsible for compensation and classification, benefits administration, risk management, professional development, labor relations and employee relations.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	14	13	13
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	54,625
I.M.R.F.	6,783
H-L-D INS.	74,034
Liability Ins.	7,855
Central Services	0
Indirect Costs	37,130
Radio Costs	0
Vehicle Costs	763

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
758,330	860,368	714,049	Personal Services	778,756
17,415	24,110	26,500	Commodities	26,500
355,951	339,144	368,998	Contractuals	346,248
0	0	0	Capital Outlay	0
1,131,696	1,223,622	1,109,547	Total Expenditures	1,151,504

Significant Changes

The '03 Budget reflects the following approved changes by the County Board in FY 2002.

Moved Communications Budget from Human Resources, to a division in the County Administrator's Office.

Moved 1 Full-time position from Communications to Human Resources.

TREASURER**Department Purpose**

To bill, collect and distribute real estate taxes for/to all taxing districts in Lake County. To maintain banking and investment relationships for county funds. To receive, account for and disburse funds on behalf of Lake County and various County agencies.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	17	17	17
Part-Time	0	0	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	64,757
I.M.R.F.	8,042
H-L-D INS.	104,387
Liability Ins.	9,312
Central Services	0
Indirect Costs	45,203
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
777,953	816,501	855,501	Personal Services	901,093
29,374	21,164	22,770	Commodities	27,600
36,707	93,223	75,775	Contractuals	79,225
0	0	0	Capital Outlay	1,500
844,034	930,888	954,046	Total Expenditures	1,009,418

Significant Changes

One Part-time position has been added for use near tax payment due dates. Position is not year round. Funds from temporary services have been transferred to part-time wages to cover this expense.

BUILDING OPERATIONS & MAINT**Department Purpose**

Provide the day to day maintenance and janitorial requirements of the County Courthouse complex. Babcox Justice Center and other facilities in downtown County seat.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	51	51	51
Part-Time	1	1	1

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	1,271,653	1,539,438	Personal Services	1,669,248
0	34,151	80,150	Commodities	10,150
0	2,434,422	3,480,300	Contractuals	3,198,250
0	95,164	525,000	Capital Outlay	520,000
0	3,835,390	5,624,888	Total Expenditures	5,397,648

Significant Changes

Changes from the recommended budget:

Increased budget \$40,497 for Facilities Management reorganization. Added \$25,000 for items omitted from the recommended budget.

REGIONAL OFFICE OF EDUCATION

Department Purpose

The mission of the Lake County Regional Office of Education is to serve as an advocate for education by providing positive leadership, performing regulatory functions as directed by the Illinois School Code and the Illinois State Board of Education, coordinating and delivering state and local services, and disseminating information for educators, school districts and the community.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	10	10	10
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	30,912
I.M.R.F.	3,839
H-L-D INS.	61,122
Liability Ins.	4,445
Central Services	0
Indirect Costs	21,577
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
344,732	379,906	404,072	Personal Services	425,779
6,744	7,029	8,250	Commodities	9,250
194,082	221,326	194,555	Contractuals	195,800
0	0	0	Capital Outlay	2,800
545,558	608,261	606,877	Total Expenditures	633,629

Significant Changes

COUNTY CLERK**Department Purpose**

Four (4) departments in the office of the County Clerk: 1. Elections - Administer all consolidated elections; recruit, train, schedule 4,500+ election workers; contract polling facilities; create ballot pages, cards & collateral materials; absentee voting; publish voter information guides; tabulate election results; establish precinct boundaries; voter registration and auditing requirements; training/commissioning deputy registrars; maintain database of elected/appointed officials; maintain streetmaster file of all tax codes. 2. Vital Records - Repository for birth/death records, provide certified copies; create applications and marriage licenses; process filings - campaign disclosure, economic interest, assumed business, certificates of authority and notary applications; provide maps/lists for election districts. 3. Tax - Originate PIN numbers; receive, calculate, and maintain all documents for real estate/mobile home taxes; collect delinquent real estate taxes; maintain delinquent property tax records; administer county's tax sale certificate program. 4. Administration - Clerk of the County Board; receive filings/certifications; process Freedom of Information Act requests; keeper of the seal of Lake County.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	35	35	35
Part-Time	5	5	5

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	167,643
I.M.R.F.	20,818
H-L-D INS.	216,259
Liability Ins.	24,105
Central Services	0
Indirect Costs	117,021
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,876,606	1,699,847	2,191,407	Personal Services	2,186,696
93,840	86,574	147,700	Commodities	120,700
394,686	286,989	617,225	Contractuals	558,500
8,996	0	0	Capital Outlay	0
2,374,128	2,073,410	2,956,332	Total Expenditures	2,865,896

Significant Changes

1. The County Clerk is preparing for compliance with federal requirements regarding voter education, election worker training and voter accessibility as contained in various federal bills pending and expected to pass in some form.
2. The County Clerk is completing a cost benefit analysis of the voter registration system migrating to relational software where increased productivity will eliminate the need for additional staff.
3. Tax Extension Department will test and implement the extension component of the Ascend program that is anticipated to be completed late 2002 by ASIX.
4. Election Judge compensation increase.

RECORDER OF DEEDS**Department Purpose**

Recording all documents as required by the Illinois Statutes, and to provide for efficient and effective document retrieval.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	27	25	25
Part-Time	5	5	5

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	72,524
I.M.R.F.	9,006
H-L-D INS.	146,628
Liability Ins.	10,428
Central Services	0
Indirect Costs	50,625
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
842,030	914,460	948,030	Personal Services	990,736
26,769	35,692	44,250	Commodities	40,000
103,414	86,085	102,550	Contractuals	88,300
0	0	0	Capital Outlay	0
972,213	1,036,237	1,094,830	Total Expenditures	1,119,036

Significant Changes

With lower interest rates, there has and continues to be an increase in the number of deeds being recorded.

CORPORATE CAPITAL IMPROVEMENTS**Department Purpose**

To fund the current year activities of the Corporate Capital Improvement Plan which is approved separately from the County's annual budget.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	199,916	1,290,795	Contractuals	500,000
3,388,491	5,408,309	43,282,688	Capital Outlay	1,300,000
3,388,491	5,608,225	44,573,483	Total Expenditures	1,800,000

Significant Changes

PLANNING, BLDNG & DEVELOPMENT**Department Purpose**

To serve the citizens of Lake County by protecting and enhancing natural resources and planning for an improved quality of life. This office will coordinate land development in unincorporated Lake County to meet the current and future needs for residential, commercial, and employment uses through the establishment and oversight of a County-wide master plan. The department will act in a leadership role with community groups in identifying and implementing effective programs to rejuvenate neighborhoods and reuse underutilized industrial sites. Divisions within the department will develop and enforce land development codes (building, zoning, subdivision, and environmental) to enhance the environment and ensure the health and safety of homeowners and building occupants. Finally, a key purpose is to enhance the decision-making ability of County, municipal, and key public and private agency leaders by providing quality research, analyses, mapping, and other technical expertise.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	69	69	70
Part-Time	4	4	4

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	291,398
I.M.R.F.	36,187
H-L-D INS.	424,806
Liability Ins.	41,900
Central Services	0
Indirect Costs	203,407
Radio Costs	3,432
Vehicle Costs	36,824

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,106,253	3,533,798	3,819,629	Personal Services	4,077,782
79,678	85,315	163,455	Commodities	114,263
324,047	719,025	581,614	Contractuals	483,711
0	0	0	Capital Outlay	0
3,509,978	4,338,138	4,564,698	Total Expenditures	4,675,756

Significant Changes

Department intends to complete the lengthy framework plan update process and begin to implement it. Projects that were determined desirable to do will be placed in the action plan for late in FY03.

If the County decides to move the permitting process function out of the County Office Building, the Department will expend the necessary personnel time to make the move effective.

Zoning Planner position added to streamline permit processing.

MERIT COMMISSION**Department Purpose**

Accept applications and administer tests for all entry level candidates for Deputy Sheriff. Administer tests for all ranks - Lieutenant and Sergeant. Manage Grievance Committee election in January. Conduct hearings on disciplinary charges from the Sheriff's Office.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	1	1	1
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	3,319
I.M.R.F.	412
H-L-D INS.	6,121
Liability Ins.	477
Central Services	0
Indirect Costs	2,317
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
39,523	42,128	43,383	Personal Services	46,113
191	336	400	Commodities	400
51,675	82,840	68,250	Contractuals	79,250
0	0	0	Capital Outlay	0
91,389	125,304	112,033	Total Expenditures	125,763

Significant Changes

Deputy Sheriff positions continue to be vacant. The number of applicants who qualify are down, thus requiring the Merit Commission to continually take applications, and test for the position. The Merit Commission has taken advantage of every recruiting opportunity, but continues to take Supplemental Transfer applications which seem to be on an increase lately. Testing will begin for the rank of Lieutenant in late Spring of 2003.

RADIO DEPARTMENT**Department Purpose**

Insure compliance with Federal Communications Commission Rules and Regulations including frequency coordination and licensure. Provide radio engineering service to minimize radio interference and coverage problems. Provide radio communications and electronic maintenance service and support to Lake County and other municipal agencies.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	6	6	6
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	26,070
I.M.R.F.	3,237
H-L-D INS.	36,968
Liability Ins.	3,749
Central Services	0
Indirect Costs	18,198
Radio Costs	7,615
Vehicle Costs	2,159

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
312,331	329,108	340,785	Personal Services	362,117
17,291	25,117	72,810	Commodities	70,489
91,375	129,612	180,275	Contractuals	173,535
0	0	0	Capital Outlay	0
420,997	483,837	593,870	Total Expenditures	606,141

Significant Changes

Contract support for radio system maintenance.

Additional revenues are anticipated from new users of the County Radio System.

COUNTY SHERIFF**Department Purpose**

Constitutional and statutory responsibility to enforce federal laws, Illinois State statutes and County ordinances for unincorporated Lake County. To maintain peace and order, arrest offenders, issue traffic citations, serve civil process, maintain the County jail, and attend upon the courts.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	429	432	432
Part-Time	41	41	41

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	1,854,559
I.M.R.F.	230,305
H-L-D INS.	2,648,858
Liability Ins.	250,736
Central Services	0
Indirect Costs	1,294,555
Radio Costs	51,018
Vehicle Costs	317,627

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
21,303,559	23,210,879	24,242,596	Personal Services	25,548,339
1,397,996	1,525,787	1,911,639	Commodities	1,998,879
2,349,462	2,610,477	3,101,957	Contractuals	3,420,629
0	0	41,284	Capital Outlay	17,650
25,051,017	27,347,143	29,297,476	Total Expenditures	30,985,497

Significant Changes

An increase in security, the addition of a full-time Security Director (approved in FY2002) and additional cost commitments for specialized training, tactics and equipment are reflected. In March, 2002 added 2 911-Dispatchers for an agreement with ETSB.

Increase in the budget for Andy Frain Security Services for the South Branch Court.

Increase in the budget for implementation of cleaning of the gun range two times a year.

19 new rifles purchased.

CLERK OF THE CIRCUIT COURT**Department Purpose**

The Office of the Circuit Court Clerk must record and maintain all court records for the Circuit Court of the Nineteenth Judicial Circuit, Lake County, Illinois. The Circuit Court Clerk's duties are set forth in the Illinois Compiled Statutes and the Illinois Supreme Court Rules.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	115	120	120
Part-Time	10	10	10

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	320,130
I.M.R.F.	39,755
H-L-D INS.	731,474
Liability Ins.	46,032
Central Services	0
Indirect Costs	223,463
Radio Costs	0
Vehicle Costs	425

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,456,139	3,849,304	4,184,707	Personal Services	4,494,488
84,691	102,952	136,200	Commodities	134,780
12,046	12,779	74,615	Contractuals	17,700
0	0	0	Capital Outlay	0
3,552,876	3,965,035	4,395,522	Total Expenditures	4,646,968

Significant Changes

Overtime expenses reflect a 50% decrease in FY 2003.

PUBLIC DEFENDER**Department Purpose**

Provides lawyers to indigent persons, as mandated by United States Constitution, the Illinois Constitution, and Illinois law, in the following situations: adults charged with crimes punishable by incarceration in a state prison, the county jail, or punishable by death; juveniles charged with crimes; appointed as Guardian ad Litem to all children whose parents are charged with abusing or neglecting them; juveniles charged with crimes, who are petitioned to be tried as adults; persons subject to involuntary commitment or treatment in a hospital or mental health facility; parents or caregivers charged with abuse or neglect of children; persons petitioned to be committed to the Department of Corrections pursuant to the Illinois Sexually Dangerous Persons Act; and paternity proceedings.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	36	36	37
Part-Time	2	2	2

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	170,797
I.M.R.F.	21,210
H.L.D INS.	228,365
Liability Ins.	24,559
Central Services	0
Indirect Costs	119,223
Radio Costs	156
Vehicle Costs	5,079

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,745,042	2,092,158	2,259,907	Personal Services	2,439,224
18,432	17,450	33,800	Commodities	33,775
131,247	113,728	145,300	Contractuals	135,300
0	0	0	Capital Outlay	0
1,894,721	2,223,336	2,439,007	Total Expenditures	2,608,299

Significant Changes

Increase in training to provide competent legal representation.

Felony Division Attorney Supervisor position added with partial off-setting grant revenue (contingent upon grant approval).

CIRCUIT COURTS**Department Purpose**

This budget represents court administration, adult and juvenile probation and psychological services. These divisions provide the core services to the Circuit Court of Lake County. There are many court mandated expenses associated with this budget, such as jury fees, court appointed attorneys, psychological evaluations, medical fees and expenses to maintain the various facilities that house these operations. Provides correctional/rehabilitative services to offenders active within the local criminal justice system. Prior to sentencing, both juvenile and adult branches are responsible for developing diagnostic evaluation reports known as social histories or persistence investigations. The reports assist the Courts in determining the legal sanctions to be imposed on adults and juveniles. After defendants are placed on probation, graduated levels of supervision are provided to protect local citizens while attempting to maintain offenders as productive, law-abiding individuals. The probation activities receive a substantial state reimbursement for the salaries for many of the staff providing these services.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	132	136	139
Part-Time	4	4	4

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	507,095
I.M.R.F.	62,973
H-L-D INS.	834,662
Liability Ins.	72,916
Central Services	0
Indirect Costs	353,972
Radio Costs	0
Vehicle Costs	0

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
5,306,238	6,119,688	6,628,696	Personal Services	7,081,338
75,614	71,255	90,034	Commodities	85,950
1,288,486	1,355,062	1,443,556	Contractuals	1,495,012
0	2,787	0	Capital Outlay	0
6,670,338	7,548,792	8,162,286	Total Expenditures	8,662,300

Significant Changes

A decrease in revenue funding from the State of Illinois for reimbursement of Probation Officer salaries is projected to be over \$400,000.00.

Added a new juror compensation allocation. This will decrease mileage costs while providing a lunch to those who serve jury duty.

Changes from the recommended budget:

Added a new position for the Pretrial Bond division. Increase in Special Public Defenders Fees. Increase in Legal Fees for New Civil Case Costs. Will be increasing 2 positions when Domestic Violence Grant ends in May, 2003.

STATES ATTORNEY**Department Purpose**

The State's Attorney has the statutory duty to prosecute crimes occurring within Lake County, to represent County officials and agencies as their legal advisor, to enforce County building and zoning ordinances, to handle mental health commitment proceedings and a wide variety of other matters.

The divisions in the State's Attorneys Office are: Felony Trial Division, Felony Review Division, Drug Prosecutions Division, Cyber Crime Division, Special Investigation Division, Misdemeanor Trial Division, Traffic Trial Division, Juvenile Trial Division, Children's Advocacy Center, Administrative Services Division, Civil Division, and Child Support Division.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	107	107	110
Part-Time	8	8	8

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	425,662
I.M.R.F.	52,860
H-L-D INS.	669,712
Liability Ins.	61,206
Central Services	0
Indirect Costs	297,129
Radio Costs	52
Vehicle Costs	5,654

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
4,477,063	5,251,778	5,664,113	Personal Services	5,802,402
88,883	101,755	378,720	Commodities	110,020
380,804	449,631	641,210	Contractuals	530,787
0	0	13,800	Capital Outlay	6,750
4,946,750	5,803,164	6,697,843	Total Expenditures	6,449,959

Significant Changes

In May 2002 the Community Gun Violence Prosecution Program was implemented. This program funds two additional Assistant State's Attorney positions. It is a three-year program for \$240,000 for the period of January 1, 2002 through December 31, 2004.

In June 2002 the old Gurnee Post Office near O'Plaine and Washington was purchased for the Lake County Children's Advocacy Center for \$312,500. The Capital Improvement Program provided \$300,000 and the Children's Advocacy Center provided \$12,500. The Children's Advocacy Center has committed \$264,000 to renovate the building and make it operational. It is anticipated that occupancy of the new building will be December 2002. In August 2002 added one Victim/Witness Counselor for Child Advocacy Program Grant.

A decrease in revenue of \$200,000.00 for the Illinois Alcohol Related Traffic Program.

COUNTY CORONER**Department Purpose**

The Coroner's Office is the legal/medical office mandated by the Statutes of the State of Illinois to investigate and assist in the determination of the manner and cause of deaths occurring within Lake County. The Coroner directs independent medical and legal investigations of death cases that come under the jurisdiction of the office.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	10	10	11
Part-Time	1	1	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	42,874
I.M.R.F.	5,324
H-L-D INS.	61,591
Liability Ins.	6,165
Central Services	0
Indirect Costs	29,928
Radio Costs	93
Vehicle Costs	7,428

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
483,636	542,339	560,450	Personal Services	595,988
59,015	61,107	70,464	Commodities	61,820
141,623	148,537	123,938	Contractuals	131,938
0	0	0	Capital Outlay	600
684,274	751,983	754,852	Total Expenditures	790,346

Significant Changes

We are requesting the addition of 2 Deputy Coroner positions and 1 removal vehicle.

A decrease in revenue and drug testing services due to the Courts implementation of drug testing screenings.

Added 1 FT, Grade 11, Deputy Coroner position.

FICA**Department Purpose**

The Federal Insurance Contribution Act (F.I.C.A.) is commonly known as social security. This separate property tax levy fund provides the employer share for the social security and Medicare programs. Currently, the FICA rates for the employer are 6.2% of the first \$84,900 of each employee's wages for social security, and 1.45% of all employee wages for Medicare. All County contributions are paid from this fund with the exception of enterprise and agency fund employees.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
6,493,120	7,410,847	5,880,316	Taxes	8,944,274
-3,857	0	0	Intergovernmental	0
276,648	164,150	180,000	Interest	75,000
1,745	2,640	1,800	Miscellaneous	2,000
6,767,656	7,577,637	6,062,116	Total Revenues	9,021,274

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
7,233,422	7,972,604	9,048,033	Contractuals	9,265,900
7,233,422	7,972,604	9,048,033	Total Expenditures	9,265,900

Use of Cash**244,626****Significant Changes**

IMRF**Department Purpose**

The Illinois Municipal Retirement Fund (I.M.R.F.) is a separate property tax levy which provides the employer share for the county employees' pension program. The normal 2003 rates for the employer are 7.66% for regular members, and 19.07% for Sheriff law enforcement members. Due to overfunding in IMRF, the county is paying the reduced rate of .94% in FY 2003. All County contributions are paid from this fund with the exception of enterprise and agency fund employees.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
7,760,157	1,376	945,974	Taxes	3,279,584
-2,571	0	0	Intergovernmental	0
405,716	229,374	161,000	Interest	75,000
1,418	1,898	1,000	Miscellaneous	1,000
8,164,720	232,648	1,107,974	Total Revenues	3,355,584

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
8,635,186	3,673,158	3,692,374	Contractuals	3,600,357
8,635,186	3,673,158	3,692,374	Total Expenditures	3,600,357

Use of Cash**244,773****Significant Changes**

LIABILITY INSURANCE**Department Purpose**

Provides fund for placement of proceeds collected from the liability insurance tax levy. Amounts collected are transferred to the Risk Care Management Program (Fund 460).

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
394	1,515,620	2,661,424	Taxes	6,050,000
14,715	1,262	0	Interest	0
15,109	1,516,882	2,661,424	Total Revenues	6,050,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	1,400,000	2,790,624	Contractuals	6,050,000
0	1,400,000	2,790,624	Total Expenditures	6,050,000

Use of Cash**0****Significant Changes**

PUBLIC BLDG RENT LEASE**Department Purpose**

Public Building Rent is a separate property tax fund used solely to pay for the lease agreement between the County and the Public Building Commission. The lease, which currently expires in the year 2004, is for the area and structures known as "courthouse square" and the Robert H. Babcox Justice Center. Final principal and interest payments on bonds are due in June 2005, thus requiring some build up of interest until that payment is due.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
10,135,494	10,274,330	10,109,803	Taxes	10,296,807
515,626	403,231	60,000	Interest	80,000
10,651,120	10,677,561	10,169,803	Total Revenues	10,376,807

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
9,847,913	15,691,434	10,355,566	Contractuals	10,543,755
9,847,913	15,691,434	10,355,566	Total Expenditures	10,543,755

Use of Cash**166,948****Significant Changes**

VETERANS ASSISTANCE COMMISSION**Department Purpose**

The Veterans Assistance Commission provides emergency aid and services to military veterans and their families that reside in Lake County and who qualify for this assistance under the guidelines established by Public Aid and the Lake County Veteran's Assistance Commission.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	3	3	3
Part-Time	0	0	0

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	11,523
I.M.R.F.	1,431
H-L-D INS.	0
Liability Ins.	1,657
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
316,729	336,861	423,960	Taxes	338,650
10,148	18,894	0	Interest	5,000
26,297	27,181	25,000	Miscellaneous	25,000
353,174	382,936	448,960	Total Revenues	368,650

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
134,025	144,778	150,621	Personal Services	159,471
1,931	1,587	2,100	Commodities	5,600
267,600	286,123	292,102	Contractuals	289,850
0	4,451	0	Capital Outlay	0
403,556	436,939	444,823	Total Expenditures	454,921

Use of Cash**86,271****Significant Changes**

With the relocation of the office to a more efficient and accessible office space, 20 South Martin Luther King Avenue, Waukegan IL., morale and efficiency have increased significantly.

HULSE DETENTION CENTER**Department Purpose**

The detention center is a unit within the Division of Juvenile Court Services. This unit is responsible for operating and managing the day-to-day operations of the 48-bed juvenile facility. This secure detention facility provides multi-faceted services, such as educational, medical, treatment and special services. This facility also has a front-end section that provides juvenile intake (or screening) for all law enforcement agencies in Lake County.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	74	74	74
Part-Time	7	7	7

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	253,682
I.M.R.F.	31,503
H-L-D INS.	0
Liability Ins.	36,477
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
2,533,700	2,021,275	1,966,586	Taxes	1,762,008
1,421	10,489	1,000	Charge for Services	10,000
1,779,587	2,481,100	2,444,155	Intergovernmental	2,272,853
61,024	45,003	62,000	Interest	35,000
58,307	67,443	60,000	Miscellaneous	65,000
4,434,039	4,625,310	4,533,741	Total Revenues	4,144,861

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
2,613,569	3,071,784	3,316,107	Personal Services	3,474,228
164,103	143,928	223,825	Commodities	196,825
722,802	798,562	898,234	Contractuals	1,013,325
70,813	98,546	106,922	Capital Outlay	21,000
3,571,287	4,112,820	4,545,088	Total Expenditures	4,705,378

Use of Cash**560,517****Significant Changes**

STORMWATER MANAGEMENT**Department Purpose**

Reduce existing flood damage potential and other drainage-related problems through a systematic and sustained effort. Prevent any further degradation of surface water quality and reduce existing pollutant levels. Ensure that new development does not increase existing problems or create new ones. Promote the orderly development of land and water resources and conserve the beneficial functions of natural streams, wetlands and floodplains. Provide technical assistance and coordinate the efforts of the 90 agencies, jurisdictions and other groups with stormwater related responsibilities. Develop detailed, comprehensive watershed management plans for each of the 26 sub-watersheds with cost-share partners and based on updated topographic data, hydrology and hydraulic modeling and field inventories.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	16	18	18
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	85,790
I.M.R.F.	10,654
H-L-D INS.	0
Liability Ins.	12,336
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,425,284	1,515,872	1,619,990	Taxes	1,645,496
160,770	164,314	290,000	Charge for Services	290,000
21,480	23,421	110,000	Intergovernmental	85,000
62,826	54,727	50,000	Interest	25,000
43,147	101,185	2,210	Miscellaneous	2,210
1,713,507	1,859,519	2,072,200	Total Revenues	2,047,706

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
733,929	947,703	1,121,441	Personal Services	1,230,550
23,353	36,257	52,530	Commodities	130,262
642,187	800,868	2,354,998	Contractuals	686,350
83,192	71,590	1,334,628	Capital Outlay	5,500
1,482,661	1,856,418	4,863,597	Total Expenditures	2,052,662

Use of Cash**4,956**

STORMWATER MANAGEMENT**Significant Changes****New or Expanded Service Proposal**

Our rain gauge network needs to be complimented with a \$104,000 stream gauge network. The resulting data serves as the basis for watershed plans, more accurate floodplain maps, flood warning and valuable project and development design input.

\$52,000 to fund the first year of a two year phase in of the stream guage network has been included.

Changes from the recommended budget:

\$56,000 in Property Tax removed to eliminate excess fund balance.

COUNTY BRIDGE TAX**Department Purpose**

One of 3 funds used for the construction program of the Division of Transportation, along with the Matching and Motor Fuel Tax. It is a real estate tax fund restricted to "drainage" items such as bridges, culverts, curbs, ditches, drains and engineering associated features. Funds are also used to meet the joint bridge funding duties of the County. Projects are individually appropriated by the County Board throughout the year.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,900,380	2,021,163	2,147,135	Taxes	2,268,394
346,214	24,519	954,200	Intergovernmental	886,400
136,920	199,047	14,000	Interest	80,000
2,383,514	2,244,729	3,115,335	Total Revenues	3,234,794

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
40,854	59,645	61,175	Contractuals	61,175
2,222,207	2,023,099	7,058,710	Capital Outlay	3,690,225
2,263,061	2,082,744	7,119,885	Total Expenditures	3,751,400

Use of Cash**516,606****Significant Changes**

*The levy request of \$2,315,520 is consistent with the 5 year program (2002-2007)

*Continue existing 5 year program (2002-2007)

*Additional wetlands mitigation bank credits

MATCHING TAX**Department Purpose**

One of 3 funds used for the construction program of the Division of Transportation, along with the Bridge and Motor Fuel Tax. It is a real estate tax fund available for general highway construction and engineering. Projects are individually appropriated by the County Board for each project throughout the year.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
5,384,309	4,884,618	5,189,427	Taxes	5,481,951
324,073	259,240	2,046,400	Intergovernmental	2,391,200
350,219	337,893	160,000	Interest	195,000
6,058,601	5,481,751	7,395,827	Total Revenues	8,068,151

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
99,392	94,412	101,950	Contractuals	101,950
5,019,480	3,335,450	16,229,033	Capital Outlay	8,705,050
5,118,872	3,429,862	16,330,983	Total Expenditures	8,807,000

Use of Cash**738,849****Significant Changes**

*The levy requests of \$5,402,880 is consistent with the 5 year program (2202-2007)

*Continue existing 5 year program (2002-2007)

*ITS Phase II Implementation begins

DIVISION OF TRANSPORTATION

Department Purpose

The Highway Tax is used to fund the operational costs of the Division of Transportation, engineering support for the highway construction program and for the office of County Engineer. The Division of Transportation is responsible for operating the 285 miles of the designated highway system including roads, bridges, culverts, bikepaths, traffic signals and traffic control devices. The Division of Transportation is also responsible for township Motor Fuel Tax coordination, maintenance of the County vehicle fleet, county subdivision ordinance review (roads), and local federal transportation aid project coordination.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	117	120	120
Part-Time	18	18	20

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	576,233
I.M.R.F.	71,558
H-L-D INS.	0
Liability Ins.	82,857
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
8,234,878	10,105,591	8,197,407	Taxes	8,372,000
991,253	1,451,848	1,317,039	Charge for Services	1,330,500
118,687	109,112	216,243	Intergovernmental	361,564
361,194	218,410	200,000	Interest	115,000
185,619	142,799	319,949	Miscellaneous	187,049
9,891,631	12,027,760	10,250,638	Total Revenues	10,366,113

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
6,282,915	6,662,740	7,532,461	Personal Services	7,709,384
954,512	1,677,256	1,537,382	Commodities	1,491,682
1,839,821	1,865,063	1,914,087	Contractuals	1,940,431
712,138	1,300,947	1,299,980	Capital Outlay	1,169,078
9,789,386	11,506,006	12,283,910	Total Expenditures	12,310,575

Use of Cash

1,944,462

DIVISION OF TRANSPORTATION**Significant Changes**

*Collective Bargaining Agreement continued; second year of four year agreement

* Continuation of D. O. T. three year Technology Plan

Two Part-time intern positions have been added to assist with the recruitment of engineers.

HEALTH DEPARTMENT**Department Purpose**

Established by referendum in 1956, the Health Department is governed by a 12 member appointed Board of Health. The Health Department provides a wide array of preventive and environmental health services, including outpatient medical, dental, and mental health services. Successful grantsmanship efforts have allowed the Lake County Health Department to maximize state and federal funding, which, with a strong commitment to fee-for-services has, over time, further reduced the need for increased property taxes.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	586	600	596
Part-Time	165	156	226

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	2,145,316
I.M.R.F.	266,412
H-L-D INS.	0
Liability Ins.	308,477
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
14,569,180	13,137,954	10,583,591	Taxes	13,536,000
12,233,974	11,983,047	12,563,203	Charge for Services	12,844,613
57,564	61,995	66,000	Licenses and Permits	59,200
40,108	38,081	40,000	Fines and Forfeitures	40,000
11,635,524	12,853,091	16,976,095	Intergovernmental	13,469,947
360,162	453,553	425,000	Interest	235,000
255,068	346,471	1,215,531	Miscellaneous	141,352
39,151,580	38,874,192	41,869,420	Total Revenues	40,326,112

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
23,709,707	26,208,819	28,920,122	Personal Services	30,622,091
1,393,284	1,672,808	1,886,452	Commodities	1,788,320
8,164,917	8,896,967	10,339,645	Contractuals	9,721,381
720,867	1,252,370	4,364,294	Capital Outlay	625,445
33,988,775	38,030,964	45,510,513	Total Expenditures	42,757,237

Use of Cash**2,431,125**

HEALTH DEPARTMENT**Significant Changes**

The Lake County Health Department/Community Health Center increased its efforts in the area of bioterrorism preparedness. In FY 2002, staff engaged in roundtable exercises with agencies throughout Lake County to plan for emergencies and enhance communication and coordination. The FY03 budget includes grant money for two employees in this area: an emergency response coordinator and a bioterrorism coordinator.

The Health Department/Community Health Center also received additional funding from the state to expand mental health services provided locally due to the downsizing of the Elgin Mental Health Center. The County hired 15 new staff to expand services such as emergency room crisis assessments, treatment programs, and transitional housing.

The West Nile Virus is another important issue being addressed by the Health Department/Community Health Center. The department is tracking cases of the disease, encouraging the public to take steps to avoid mosquitoes, and monitoring mosquito abatement activities. Lake County and the Lake County Forest Preserve contracted with a mosquito control company to trap mosquitoes in unincorporated areas at the end of the 2002 season; monitoring activities are expected to continue next year.

Looking ahead, the Health Department/Community Health Center, Winchester House, and other county departments will be working with a consultant to address new regulations imposed by the Health Insurance Portability and Accountability Act (HIPAA). HIPAA imposes new standards with respect to private medical information. Departments will need to adopt new policies and procedures and develop staff training programs to comply with HIPAA.

WINCHESTER HOUSE**Department Purpose**

The purpose of Winchester House is to provide medical care for the residents of Lake County who are unable to care for themselves. It provides skilled nursing care services in a 360 bed facility.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	351	352	353
Part-Time	15	14	13

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	978,233
I.M.R.F.	121,480
H-L-D INS.	0
Liability Ins.	140,661
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
475,528	84	200,000	Taxes	2,456,602
4,170,501	4,691,704	4,007,409	Charge for Services	4,197,900
10,488,073	10,034,111	10,641,396	Intergovernmental	11,595,726
439,799	90,992	300,000	Interest	40,000
45,502	27,034	72,100	Miscellaneous	77,750
15,619,403	14,843,925	15,220,905	Total Revenues	18,367,978

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
10,571,151	11,056,179	12,732,353	Personal Services	12,258,340
2,196,045	2,349,417	2,376,405	Commodities	2,416,310
2,889,593	3,311,207	3,484,958	Contractuals	3,721,537
255,276	475,061	346,537	Capital Outlay	216,400
15,912,065	17,191,864	18,940,253	Total Expenditures	18,612,587

Use of Cash**244,609**

WINCHESTER HOUSE**Significant Changes**

In FY 2002, Winchester House staff spent a great deal of time lobbying the state to preserve existing funding and seek new revenue. Unfortunately, the state's budget cuts resulted in a 5.9% reduction in public aid revenue for Winchester House. However, staff expect a 10% increase in revenue through the implementation of an intergovernmental transfer program for which the state recently applied.

Looking ahead, the Health Department/Community Health Center, Winchester House, and other county departments will be working with a consultant to address new regulations imposed by the Health Insurance Portability and Accountability Act (HIPAA). HIPAA imposes new standards with respect to private medical information. Departments will need to adopt new policies and procedures and develop staff training programs to comply with HIPAA.

TUBERCULOSIS CLINIC

Department Purpose

The Lake County Tuberculosis Clinic is the arm of county government that provides surveillance and control of the disease tuberculosis. The rules and regulations of the Illinois Department of Health and recommendations from the Centers of Disease Control are followed in screening procedures, prescribing appropriate therapy, and reporting as required.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	6	6	6
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	22,293
J.M.R.F.	2,768
H-L-D INS.	0
Liability Ins.	3,206
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
633,460	336,917	112,362	Taxes	302,437
33,949	28,371	20,000	Interest	12,000
0	0	0	Miscellaneous	0
667,409	365,288	132,362	Total Revenues	314,437

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
249,960	279,696	279,413	Personal Services	230,381
50,803	69,690	86,475	Commodities	107,170
167,833	176,793	237,194	Contractuals	206,577
24,183	7,745	0	Capital Outlay	14,925
492,779	533,924	603,082	Total Expenditures	559,053

Use of Cash

244,616

Significant Changes

* Following retirement of Executive Director, County Board authorized realignment of administrative coordination of TB Clinic in with the Lake County Health Department.

* Review of program will be undertaken during FY '03 with recommendations to follow.

Special Revenue Funds



Special Revenue
Funds

Lake county, illinois 2003 budget

LAW LIBRARY**Department Purpose**

To provide legal references, resources and services in support of the Lake County legal community and the citizens of Lake County.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	3	3	3
Part-Time	4	4	4

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
209,846	223,358	210,000	Charge for Services	225,000
0	0	0	Intergovernmental	0
0	1,602	0	Interest	0
1,663	12,624	12,500	Miscellaneous	32,500
211,509	237,584	222,500	Total Revenues	257,500

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
85,283	77,011	81,210	Personal Services	100,120
126,037	150,215	132,500	Commodities	101,300
26,891	12,474	12,750	Contractuals	54,017
0	0	0	Capital Outlay	5,000
238,211	239,700	226,460	Total Expenditures	260,437

Use of Cash**2,937****Significant Changes**

Unemployment Compensation, Liability Insurance, Workers Compensation Insurance, Health, Life and Dental Insurance, IMRF and FICA, and Indirect Cost expenses to be charged in FY 2003. Increased budget \$20,000 for Pro-Se Program.

PROBATION SERVICES FEE**Department Purpose**

Statutorily authorized fees paid by adult and juvenile probationers. Funds provide equipment and services for adult and juvenile probation services.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	0	Charge for Services	0
31,548	68,469	42,000	Interest	30,000
832,223	841,745	800,000	Miscellaneous	800,000
863,771	910,214	842,000	Total Revenues	830,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
40,814	34,934	92,430	Commodities	95,632
535,252	501,320	710,410	Contractuals	1,216,393
86,777	39,893	117,775	Capital Outlay	79,700
662,843	576,147	920,615	Total Expenditures	1,391,725

Use of Cash**561,725****Significant Changes**

\$400,000 offset expense to General Fund for the Administrative Office of the Illinois Courts reimbursement shortfall. \$97,043 offset expense to General Fund for Bond Report Officer and Domestic Violence Program. Additional devices to monitor FACE-IT Clients. New vehicle for Juvenile Probation. New vehicle for JIS staff. R&D software and Prober upgrade.

COURT AUTOMATION**Department Purpose**

Statutorily authorized "user fee" paid by those filing cases or having their matters heard by the Circuit Court. The revenue generated is used to enhance the record keeping and reporting capabilities of the Circuit Clerk. The fees are collected by the Clerk and deposited with the Treasurer in a separate interest bearing account. Expenditures must be approved by both the Circuit Clerk and the Chief Judge. This fund supports the enhancement of office operations without property tax dollars.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	6	6	6
Part-Time	0	1	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H.L.D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
694,525	699,448	700,000	Charge for Services	725,000
40,474	28,344	0	Interest	12,000
-270	540	0	Miscellaneous	0
734,729	728,332	700,000	Total Revenues	737,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
276,480	303,746	345,391	Personal Services	363,795
0	21,244	20,750	Commodities	25,750
162,714	276,645	267,854	Contractuals	340,277
149,674	189,626	167,865	Capital Outlay	96,130
588,868	791,261	801,860	Total Expenditures	825,952

Use of Cash**88,952****Significant Changes**

Unemployment Compensation, Liability Insurance & Workers Compensation Insurance, IMRF and FICA expenses to be charged in FY 2003.

RECORDER AUTOMATION**Department Purpose**

Statutorily authorized fee with proceeds used to improve the capabilities of the Recorder of Deeds office through the application of new technology.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	5	7	7
Part-Time	1	1	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
473,506	584,059	480,000	Charge for Services	525,000
105,683	124,330	75,000	Interest	50,000
579,189	708,389	555,000	Total Revenues	575,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
123,891	163,862	244,950	Personal Services	258,535
4,747	9,926	17,000	Commodities	26,498
402,515	502,458	686,597	Contractuals	739,611
0	7,440	52,000	Capital Outlay	27,000
531,153	683,686	1,000,547	Total Expenditures	1,051,644

Use of Cash**476,644****Significant Changes**

Unemployment Compensation, Liability Insurance & Workers Compensation Insurance, IMRF and FICA expenses to be charged in FY 2003.

ASSET FORFEITURE ACCOUNT**Department Purpose**

Fund established for the receipt and expenditure of monies obtained by the State's Attorney from the criminal forfeiture of assets.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
30,333	39,980	35,000	Charge for Services	45,000
0	0	0	Interest	0
760	15,274	2,500	Miscellaneous	15,000
31,093	55,254	37,500	Total Revenues	60,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
62,166	59,355	66,980	Contractuals	86,240
19,785	0	0	Capital Outlay	0
81,951	59,355	66,980	Total Expenditures	86,240

Use of Cash**26,240****Significant Changes**

TAX SALE AUTOMATION FUND**Department Purpose**

Supported by a statutorily authorized \$10 fee charged at the annual tax sale. The proceeds are used to fund automation of the Treasurer's Office.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
36,150	30,960	29,000	Taxes	29,000
5,901	3,303	3,400	Interest	1,500
790	1,320	750	Miscellaneous	12,000
42,841	35,583	33,150	Total Revenues	42,500

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
60,047	21,450	24,000	Contractuals	26,000
0	0	2,500	Capital Outlay	25,000
60,047	21,450	26,500	Total Expenditures	51,000

Use of Cash**8,500****Significant Changes**

COURT DOCUMENT STORAGE FUND**Department Purpose**

Proceeds from the statutorily authorized fee administered by the Circuit Court Clerk. The Circuit Clerk will utilize these funds for implementing imaging technology of court documents, and any other cost related to the processing of circuit clerk records.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	18	16	16
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
279,400	176,290	170,000	Interest	120,000
694,908	690,310	600,000	Miscellaneous	600,000
974,308	866,600	770,000	Total Revenues	720,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
158,439	246,459	332,226	Personal Services	312,005
0	0	0	Commodities	0
34,407	51,217	656,600	Contractuals	723,284
25,283	132,300	150,000	Capital Outlay	150,000
218,129	429,976	1,138,826	Total Expenditures	1,185,289

Use of Cash**465,289****Significant Changes**

Interest rates are lower, adversely affecting our anticipated revenues for 2002 and 2003.

Lowered overtime request for coming year.

Unemployment Compensation, Liability Insurance & Workers Compensation Insurance, IMRF and FICA expenses to be charged in FY 2003.

SOLID WASTE MANAGEMENT TAX

Department Purpose

The proceeds from the Solid Waste Management Tax on local landfill operations (surcharge fees) are placed in this fund. The funding of Solid Waste Agency of Lake County (SWALCO) operations and the partial funding of the Landfill Inspection Program as conducted by the Lake County Health Department, are supported by this fund.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,268,141	1,210,931	1,245,000	Charge for Services	1,400,000
257,980	256,370	200,000	Interest	90,000
1,526,121	1,467,301	1,445,000	Total Revenues	1,490,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
979,062	2,297,506	3,840,000	Contractuals	2,045,000
979,062	2,297,506	3,840,000	Total Expenditures	2,045,000

Use of Cash

555,000

Significant Changes

VITAL RECORDS AUTOMATION FEE

Department Purpose

Fund established for the automation, storage and retrieval of vital records in the County Clerk's Office.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	1	3	3
Part-Time	0	1	1

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
79,278	81,777	85,000	Charge for Services	85,000
17,298	14,450	12,000	Interest	6,000
0	0	0	Miscellaneous	0
96,576	96,227	97,000	Total Revenues	91,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
18,557	30,416	109,631	Personal Services	103,340
0	1,068	1,500	Commodities	1,500
43,882	12,318	20,652	Contractuals	39,441
11,383	15,723	3,700	Capital Outlay	7,500
73,822	59,525	135,483	Total Expenditures	151,781

Use of Cash

60,781

Significant Changes

Unemployment Compensation, Liability Insurance & Workers Compensation Insurance, IMRF and FICA expenses to be charged in FY 2003.

GIS AUTOMATION FEE**Department Purpose**

Statutorily authorized fees paid when recording documents. Fees are to be used to fund Geographic Information System activities.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	365,336	320,000	Charge for Services	350,000
0	365,336	320,000	Total Revenues	350,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	0	Commodities	20,000
0	358,166	300,000	Contractuals	330,000
0	0	20,000	Capital Outlay	0
0	358,166	320,000	Total Expenditures	350,000

Use of Cash

0

Significant Changes

CHILDREN'S WAITING ROOM FUND**Department Purpose**

\$4 fee placed on every civil filing pursuant to Public Act 89-717 for the purpose of maintaining a children's waiting room (Kid's Korner) for children whose parents are attending a court hearing as a litigant or witness.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	2	2	2
Part-Time	1	1	1

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	5,436
I.M.R.F.	675
H-L-D INS.	0
Liability Ins.	782
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
84,286	89,637	83,000	Charge for Services	90,000
40	4	0	Miscellaneous	0
84,326	89,641	83,000	Total Revenues	90,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
43,984	59,174	71,059	Personal Services	78,247
4,849	1,954	3,400	Commodities	3,400
8,117	9,060	23,478	Contractuals	22,823
0	0	0	Capital Outlay	0
56,950	70,188	97,937	Total Expenditures	104,470

Use of Cash**14,470****Significant Changes**

Unemployment Compensation, Liability Insurance & Workers Compensation Insurance, IMRF and FICA expenses to be charged in FY 2003.

Internal Service Funds



Lake county, illinois 2003 budget

HEALTH, LIFE & DENTAL INSUR**Department Purpose**

This is an internal service fund for the County's health, life, and dental benefit programs. Premium income is received from all County operations to finance health and dental claim payments and associated expenses. The fund covers 2,700 employees and retirees. It should be noted that retirees reimburse the County at full cost.

Personnel

	<u>Year End Actual</u>		<u>Approved</u>
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.
I.M.R.F.
H-L-D INS.
Liability Ins.
Central Services
Indirect Costs
Radio Costs
Vehicle Costs

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	0	Interest	0
14,676,622	16,425,786	19,035,000	Miscellaneous	22,944,912
14,676,622	16,425,786	19,035,000	Total Revenues	22,944,912

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
14,463,978	16,745,319	19,035,000	Contractuals	21,003,600
14,463,978	16,745,319	19,035,000	Total Expenditures	21,003,600

Use of Cash

0

Significant Changes

The proposed budget anticipates moving the County to self-insurance.

RISK CARE MANAGEMENT**Department Purpose**

This is an internal service fund established in accordance with generally accepted accounting principles for the operation of the County's Risk Management Program and its associated costs. The proceeds of the Liability Tax Fund are transferred to this fund.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	5	5	5
Part-Time	0	0	0

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	29,608
I.M.R.F.	3,677
H-L-D INS.	0
Liability Ins.	4,257
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
28,234	166,867	25,000	Intergovernmental	38,508
1,009,101	1,110,803	600,000	Interest	450,000
176,931	1,798,246	3,130,000	Miscellaneous	6,337,800
1,214,266	3,075,916	3,755,000	Total Revenues	6,826,308

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
315,755	368,390	457,033	Personal Services	420,883
32,176	29,658	63,500	Commodities	36,500
6,321,271	4,268,004	6,366,651	Contractuals	6,170,201
19,942	14,036	50,000	Capital Outlay	10,000
6,689,144	4,680,088	6,937,184	Total Expenditures	6,637,584

Use of Cash

0

Significant Changes

Increase cost in malpractice insurance.

Enterprise Funds



Lake county, illinois 2003 budget

SERIES ORD SYSTEM PUB WORKS**Department Purpose**

Enterprise Fund responsible for the operation and maintenance of the County's Waterworks and Sewerage System. The System consists of four wastewater treatment facilities, three regional interceptor sewer networks and 13 public water supplies. The budget also includes numerous capital improvement projects on several systems. The largest single construction project is the planned expansion of the Vernon Hills - NCT wastewater treatment facility and the associated \$16,000,000 revenue bond issue.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	104	104	104
Part-Time	20	20	20

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
33,356,083	32,869,730	29,650,000	Charge for Services	31,400,000
2,041,447	3,109,433	1,600,000	Interest	850,000
1,082,373	1,088,166	17,400,500	Miscellaneous	17,300,500
36,479,903	37,067,329	48,650,500	Total Revenues	49,550,500

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
4,866,542	5,137,801	5,898,089	Personal Services	6,179,789
1,093,807	1,113,045	1,388,500	Commodities	1,384,000
14,949,358	14,735,805	16,664,814	Contractuals	16,822,714
5,373,037	4,232,159	24,570,400	Capital Outlay	25,388,000
7,811,251	7,388,233	7,661,600	Debt Services	8,144,800
34,093,995	32,607,043	56,183,403	Total Expenditures	57,919,303

Use of Cash**8,368,803****Significant Changes**

None

Capital Funds



Lake county, illinois 2003 budget

COUNTY MOTOR FUEL TAX**Department Purpose**

One of 3 funds used for the construction program of the Division of Transportation, along with the Bridge and Matching Tax. It is supported by the County's share of the state collected tax on gasoline. It is available for general highway construction and engineering. Funds are also used to purchase maintenance materials (signs, for example). Projects are individually appropriated by the County Board throughout the year.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H.L.D. INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
11,573,075	10,949,571	22,401,764	Intergovernmental	12,535,474
366,362	134,709	475,000	Interest	100,000
0	0	0	Miscellaneous	0
11,939,437	11,084,280	22,876,764	Total Revenues	12,635,474

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
1,056,904	1,307,069	1,341,500	Commodities	1,470,000
202,339	190,649	210,000	Contractuals	210,000
8,518,476	5,837,480	39,334,700	Capital Outlay	16,832,700
9,777,719	7,335,198	40,886,200	Total Expenditures	18,512,700

Use of Cash**5,877,226****Significant Changes**

Implements year 2003 of the 5 year program 2002-2007.

Agency Funds (Grants)



Agency Funds
(Grants)

Lake county, illinois 2003 budget

Lake County
Approved Budget for FY 2003

EDUCATIONAL SERVICES

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
799,796	939,014	1,031,500	Miscellaneous	1,155,000
799,796	939,014	1,031,500	Total Revenues	1,155,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
967,475	822,407	1,377,195	Personal Services	910,000
-167,680	116,607	407,189	Contractuals	245,000
799,795	939,014	1,784,384	Total Expenditures	1,155,000

Use of Cash

0

**Lake County
Approved Budget for FY 2003**

TRUANT ALTERNATIVE PROGRAM

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
214,840	225,354	266,800	Miscellaneous	275,900
214,840	225,354	266,800	Total Revenues	275,900

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
250,701	197,993	336,814	Personal Services	212,000
-35,862	27,361	109,484	Contractuals	63,900
214,839	225,354	446,298	Total Expenditures	275,900

Use of Cash

0

**Lake County
Approved Budget for FY 2003**

READING RECOVERY PROJECT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
160,912	158,272	168,077	Miscellaneous	96,559
160,912	158,272	168,077	Total Revenues	96,559

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
206,979	142,795	173,460	Personal Services	81,598
-46,066	15,477	26,340	Contractuals	14,961
160,913	158,272	199,800	Total Expenditures	96,559

Use of Cash

0

**Lake County
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EARLY SERVICE PROGRAM CONT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
84,786	114,670	116,600	Intergovernmental	116,600
84,786	114,670	116,600	Total Revenues	116,600

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,856	2,210	7,517	Commodities	3,800
47,164	112,461	193,063	Contractuals	112,800
33,765	0	0	Capital Outlay	0
84,785	114,671	200,580	Total Expenditures	116,600

Use of Cash

0

Lake County
Approved Budget for FY 2003

CHILD SUPPORT ENFORCEMENT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
634,921	666,261	715,138	Intergovernmental	715,138
634,921	666,261	715,138	Total Revenues	715,138

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
617,397	494,610	1,130,417	Personal Services	715,138
8,137	3,346	0	Commodities	0
3,025	168,304	0	Contractuals	0
6,365	0	0	Capital Outlay	0
634,924	666,260	1,130,417	Total Expenditures	715,138

Use of Cash

0

**Lake County
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COMMUNITY DEV BLOCK GRANT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,954,147	2,369,595	3,343,496	Intergovernmental	2,895,000
3,954,147	2,369,595	3,343,496	Total Revenues	2,895,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
3,954,147	2,369,592	12,912,290	Contractuals	2,895,000
3,954,147	2,369,592	12,912,290	Total Expenditures	2,895,000

Use of Cash

0

**Lake County
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HOME PROGRAM

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	276,553	0	Intergovernmental	0
958,945	828,675	1,929,702	Miscellaneous	1,510,000
958,945	1,105,228	1,929,702	Total Revenues	1,510,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
958,946	1,105,228	7,028,074	Contractuals	1,510,000
958,946	1,105,228	7,028,074	Total Expenditures	1,510,000

Use of Cash

0

**Lake County
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SUPPORTIVE HOUSING PROGRAM

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
770,808	548,546	0	Intergovernmental	1,800,000
0	0	0	Miscellaneous	0
770,808	548,546	0	Total Revenues	1,800,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
770,808	548,547	5,232,457	Contractuals	1,800,000
770,808	548,547	5,232,457	Total Expenditures	1,800,000

Use of Cash

0

Lake County
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MULTI JURISDICTIONAL DRUG

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	0	Intergovernmental	0
347,072	342,788	331,485	Miscellaneous	341,429
347,072	342,788	331,485	Total Revenues	341,429

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
483,172	331,208	519,867	Personal Services	341,429
-136,100	11,582	0	Contractuals	0
347,072	342,790	519,867	Total Expenditures	341,429

Use of Cash

0

**Lake County
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EMERGENCY SHELTER GRANT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
93,323	101,138	90,000	Miscellaneous	100,000
93,323	101,138	90,000	Total Revenues	100,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
93,324	101,138	289,000	Contractuals	100,000
93,324	101,138	289,000	Total Expenditures	100,000

Use of Cash

0

Lake County
Approved Budget for FY 2003

VICTIMS ASST HOMICIDE GRANT

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	7,388	0	Intergovernmental	0
34,186	26,264	33,504	Miscellaneous	36,938
34,186	33,652	33,504	Total Revenues	36,938

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
40,645	33,652	31,324	Personal Services	36,938
-6,459	0	0	Contractuals	0
34,186	33,652	31,324	Total Expenditures	36,938

Use of Cash

0

Lake County
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PROSECUTOR BASED VICTIM ASST

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	7,755	0	Intergovernmental	0
51,109	29,651	35,169	Miscellaneous	38,774
51,109	37,406	35,169	Total Revenues	38,774

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
41,745	37,406	67,969	Personal Services	38,774
9,365	0	0	Contractuals	0
51,110	37,406	67,969	Total Expenditures	38,774

Use of Cash

0

Lake County
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VIOLENT CRIME VICTIM ASST

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	0	Intergovernmental	0
36,326	21,004	29,545	Miscellaneous	24,660
36,326	21,004	29,545	Total Revenues	24,660

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
46,081	21,005	35,200	Personal Services	24,660
-9,755	0	0	Contractuals	0
36,326	21,005	35,200	Total Expenditures	24,660

Use of Cash

0

**Lake County
Approved Budget for FY 2003**

JUVENILE ACCOUNTABILITY BLK G

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
126,362	172,530	186,247	Miscellaneous	184,524
126,362	172,530	186,247	Total Revenues	184,524

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
73,239	135,809	179,490	Personal Services	134,624
16,060	33,372	49,900	Contractuals	49,900
37,063	3,349	0	Capital Outlay	0
126,362	172,530	229,390	Total Expenditures	184,524

Use of Cash

0

**Lake County
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WORKFORCE DEVELOPMENT DEPT GTS

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
726,310	2,836,013	4,436,801	Miscellaneous	4,377,482
726,310	2,836,013	4,436,801	Total Revenues	4,377,482

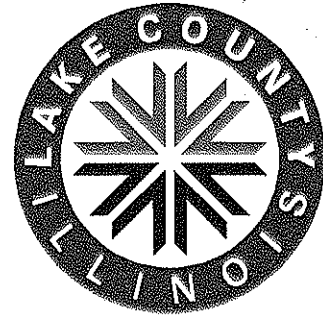
Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
386,649	976,097	0	Personal Services	0
0	4,690	0	Commodities	0
339,661	1,841,530	7,432,533	Contractuals	4,377,482
0	13,697	0	Capital Outlay	0
726,310	2,836,014	7,432,533	Total Expenditures	4,377,482

Use of Cash

0

Special Service Areas



Lake county, illinois 2003 budget

KRISVIEW SUBDIVISION**Department Purpose**

Sanitary sewer service for Krisview Subdivision. Final Payment in 2015. Krisview is located on IL Rt. 22 west of IL Rt. 21.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
96,944	94,901	93,956	Taxes	97,656
189	80	0	Interest	0
0	0	0	Miscellaneous	0
97,133	94,981	93,956	Total Revenues	97,656

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
750	600	2,000	Contractuals	600
92,916	93,526	91,493	Debt Services	92,282
93,666	94,126	93,493	Total Expenditures	92,882

Use of Cash

0

Significant Changes

None

WOODBINE SUBDIVISION**Department Purpose**

Sanitary sewer service for Woodbine Subdivision. Final payment in 2015. Woodbine is located on IL Rt. 21 south of IL Rt. 60.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
42,434	62,027	59,805	Taxes	59,463
84	6,508	0	Interest	0
0	0	0	Miscellaneous	0
42,518	68,535	59,805	Total Revenues	59,463

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
750	600	2,000	Contractuals	600
54,776	57,791	59,839	Debt Services	58,725
55,526	58,391	61,839	Total Expenditures	59,325

Use of Cash

0

Significant Changes

None

LOON LAKE**Department Purpose**

Established for the restoration and maintenance of Loon Lake. This activity is managed by the Lake County Health Department.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
49,888	49,601	50,000	Taxes	50,000
84	40	0	Interest	0
49,972	49,641	50,000	Total Revenues	50,000

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
11,216	11,732	1,000	Commodities	1,000
38,784	38,267	49,000	Contractuals	49,000
0	0	0	Capital Outlay	0
50,000	49,999	50,000	Total Expenditures	50,000

Use of Cash

0

Significant Changes

None

NE LAKE FACILITY PLAN AREA**Department Purpose**

Sanitary sewer service for the North East Facilities Planning Area Old Mill Creek. Extension of Special Taxes, pursuant to a roll contained in 1994 Establishing Ordinance.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not in Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	1,052,340	Taxes	1,021,952
0	0	0	Interest	0
0	0	1,052,340	Total Revenues	1,021,952

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
0	0	1,052,340	Contractuals	1,021,952
0	0	1,052,340	Total Expenditures	1,021,952

Use of Cash

0

Significant Changes

None

NORTH HILLS SUBDIVISION**Department Purpose**

Repayment of bonds for construction of North Hills area sewer system. Final payment in 2016.

Personnel

	Year End Actual		Approved
	2001	2002	2003
Full-Time	0	0	0
Part-Time	0	0	0

Total 2001 Support Costs Not In Agency Budget

F.I.C.A.	0
I.M.R.F.	0
H-L-D INS.	0
Liability Ins.	0
Central Services	0
Indirect Costs	0
Radio Costs	0
Vehicle Costs	0

Revenues

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
78,160	78,387	81,845	Taxes	79,865
147	70	0	Interest	0
0	0	0	Miscellaneous	0
78,307	78,457	81,845	Total Revenues	79,865

Expenditures

2000 Actual	2001 Actual	2002 Mod-Bud		2003 Approved
350	350	500	Contractuals	350
76,790	80,301	78,657	Debt Services	81,845
77,140	80,651	79,157	Total Expenditures	82,195

Use of Cash

2,330

Significant Changes

None